

2026-27

TRURO SCHOOL

PUPIL AND PARENT HANDBOOK

For 2026 - 2027

Updated 10 November 2026

NURSERY | PREP | **SENIOR** | **SIXTH FORM**

Welcome

To all of you who are joining Truro School for the first time, from Cornwall, across the UK, or from abroad, a very warm welcome to our community. To those of you who already have children within the school or are moving from Prep to Senior, an equally warm 'hello' and welcome. Within the pages of this Pupil and Parent Handbook you will find lots of useful information to help prepare for the start of term. For our Boarders, the Boarding Handbook will add further details. On arrival at School, pupils will also receive a printed 'New Starter Booklet', complete with maps, how-to-guides and useful contacts. We appreciate there is a lot to take in but please don't worry, everything will be explained during the first few weeks of term.

During the first half of term, parents will be invited to a Welcome Event at which you will meet the members of our Pastoral Team who will be closest to your child. These are the staff who will meet and chat with your child most regularly and, in the case of Form Tutors, on a daily basis. They are also your first point of contact with the school in our partnership with you to support your child's education and wellbeing at school. For boarders, please contact the House Parent in this regard, with whom you will have already had contact.

In the interim period, before term begins, please feel free to contact our admissions team directly on 01872 246062 / 01872 246007 or email admissions@truroschool.com.

Mr A Johnson
Head



HEAD:
Mr. Andy Johnson
E: head@truroschool.com
T: 01872 246 008

The School reserves the right to update or change details within this Handbook. Any changes will be communicated to parents in a timely fashion

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Teaching Staff - Who's Who

A full list of teaching staff and Head of Departments is available to view on the Parent Portal.

Useful Contact Details

Website: truroschool.com

Email: enquiries@truroschool.com

Telephone: 01872 272763

Address: Truro School, Trennick Lane, Truro, Cornwall TR1 1TH

If your child is ill or absent, please email absence@truroschool.com or call the pupil absence hotline on 01872 246118

UNIFORM SHOP truro.shop@monkhouse.com 01872 271461

MEDICAL CENTRE medic@truroschool.com 01872 246020

Senior School Leadership Team (SSLT)

We have a team of experienced and qualified senior staff, who work with and for the wider School community to ensure the best interests of the School and everybody in it.



MR ANDY JOHNSON
Head

head@truroschool.com



MR KIERAN TOPPING
Chief Operating Officer

KDT@truroschool.com



MRS ZOE JOBLING
Deputy Head
(Co-curriculum & Partnerships)

ZJ@truroschool.com



MISS EMMA MITCHELL
Deputy Head
(Pastoral)

ELM@truroschool.com



DR SHAUN POPE
Deputy Head
(Academic)

SKP@truroschool.com



MRS TARYN LLOYD
Assistant Head
(Pastoral) and DSL

TNL@truroschool.com



ILIA KURGANSKY
Assistant Head
(Director of Studies)

IKU@truroschool.com



MISS LUCY COLERIDGE
Assistant Head
(Learning & Teaching)

LRC@truroschool.com



MRS RACHEL HENDERSON
Director of Human Resources

RJH@truroschool.com



MRS POPPY NAYLOR
Director of External Relations

PSN@truroschool.com

Pastoral Care

Central to Truro School's ethos is a high quality of pastoral care. It underpins everything that we do and, alongside high quality teaching and learning, supports pupils' success and personal development, helping them to flourish both academically and socially. Pupils are encouraged to think independently and develop a sense of achievement, while we ensure every child feels valued, happy, secure and confident.

Our PSHE programme, alongside assemblies, promotes values such as tolerance, understanding, self-respect and respect for others across all year groups. We also guide pupils in managing the challenges of teenage life. When extra support is needed, our pastoral team is always on hand to help.

Form Tutors:

Each pupil has a Form Tutor, who is usually the first point of contact for pupils and parents.

Pupils meet their Form Tutor every morning in their allocated Form Room. They take the register and read key notices from the Daily Bulletin. Form Tutors are allocated at the beginning of each academic year and in most cases, your child's tutor will remain their tutor during their time in either Lower School, Middle School or Sixth Form. This helps ensure each child is well known and supported when needed.

Form Tutors not only respond to concerns but also encourage pupils to take part in co-curricular activities. They help monitor workload and support pupils in balancing commitments across school life.

A list of Form Tutors, along with their contact details is available on the Parent Portal.

Heads of Year & Heads of Section:

Heads of Year and Heads of Section (Lower School, Middle School and Sixth Form) also oversee both pastoral care and academic progress.

Lower School (Years 7 and 8)

YEAR 7
FORM TUTORS



HEAD OF YEAR 7
Miss Danielle Overend
dov@truroschool.com

YEAR 8
FORM TUTORS



HEAD OF YEAR 8
Mrs Rachel Vaughan
rmv@truroschool.com



HEAD OF LOWER SCHOOL
Mrs Felicity Thurlow
flt@truroschool.com

Middle School (Years 9, 10 and 11)

YEAR 9
FORM TUTORS



HEAD OF YEAR 9
Mr Glynn Hooper
gdh@truroschool.com

YEAR 10
FORM TUTORS



HEAD OF YEAR 10
Ms Johanna Egar
jre@truroschool.com

YEAR 11
FORM TUTORS



HEAD OF YEAR 11
Mr Tom Copeland
thc@truroschool.com



HEAD OF MIDDLE SCHOOL
Mr Roger Picton
rtp@truroschool.com

Sixth Form (Years 12 and 13)

YEAR 12
FORM TUTORS



HEAD OF YEAR 12
Mrs Lucy Jupp
lrj@truroschool.com

YEAR 13
FORM TUTORS



HEAD OF YEAR 13
Mrs Bernie Richards
bri@truroschool.com



HEAD OF SIXTH FORM
Mr Ross Williamson
rmw@truroschool.com

Pupils can also talk to...

Medical Staff

School nurses provide support for physical and emotional wellbeing and offer a listening ear. The Medical Centre is also a calm, safe space for pupils who need time out. A confidential counselling service is available through the Medical Centre for pupils who would benefit from an independent listener. Email: medic@truroschool.com



MEL
Health & Wellbeing Lead



MEISHA
School Nurse



JULIE
Medical Assistant/HCA



Rev Helen, School Chaplain
The Chaplain is available to support pupils and parents.
Email: HRB@truroschool.com



ACHE Mentors
Sixth Form Trained ACHE Mentors offer peer support.
Email: ACHE@truroschool.com

The Safeguarding Team

The Deputy Head (Pastoral) works with the Head of Section, Heads of Year and Heads of Boarding Houses to support all the pupils. The views from pupils are heard through the pupil and student council. The Assistant Head (Pastoral) is the Safeguarding Lead for the school, supporting anyone who is at risk of harm. To contact the Designated Safeguarding Lead, please email DSL@truroschool.com or call 01872 272763



MRS TARYN LLOYD
DSL and Assistant Head (Pastoral)
E: dsl@truroschool.com



MISS EMMA MITCHELL
DDSL, Designated Teacher for Children in Care and Deputy Head (Pastoral)
E: elm@truroschool.com



MR TOM COPELAND
DDSL and Head of Year
E: thc@truroschool.com



MR DAVID MCKEOWN
DDSL and Head of Boarding
E: dmm@truroschool.com



MISS DANIELLE OVEREND
DDSL and Head of Year
E: dov@truroschool.com



MISS SARAH HARVEY
Pastoral Support Worker
E: shr@truroschool.com



MR RICHARD RAISTRICK
Safeguarding Governor
RRaistrick@truroschool.com

The Wellbeing Hub

As part of our ongoing commitment to pupil mental health and wellbeing, Truro School provides parents, carers and pupils with free access to The Wellbeing Hub – an expert-led resource supporting emotional wellbeing for children and young people, with dedicated content for parents.

The Wellbeing Hub is available to all pupils from Year 7 to Year 13, both in school and at home, and pupils are introduced to the platform through PSHE lessons.

The parent link to the Wellbeing Hub can be found in the Parent Portal.

Parents are warmly encouraged to explore the Hub themselves and to guide their children towards resources they may find helpful. If you need to (re)register or have any access queries, support is available via info@teentips.co.uk.

We hope you find The Wellbeing Hub a valuable source of support for your family and welcome your feedback.

Parents On-Site During the School Day

Pupils are taught about site supervision and safety including what to do if they see an adult on site during the day without a visitor badge or staff badge. Please help our pupils to keep safe by following these safeguarding procedures.

Parents should not be on-site during the school day (8.45am – 5.00pm) unless under the following circumstances:

· You have a scheduled appointment with a member of staff.
In this case, you must sign in at Reception via the front of the school.

· You are spectating at a school sports fixture.
In this case, you must sign in and out at the SBA Sports Centre Reception.

· You are visiting the Truro School Café during its opening hours (8.00am – 10.30am and 3.00pm – 4.15pm). If visiting the Café, you must sign in and out using the tablet in the Café. Parents and visitors should not be in the Café outside of these hours.

If you are collecting your child from school, please park and wait in the designated parking areas.

Thank you.



The school has a modern, well-equipped Medical Centre run by Registered Nurses.

Following the completion of the medical questionnaire; total medical care is provided by our medical team.

The nurses in the Medical Centre oversee all medical issues. The school has a counsellor who pupils can access, if the school feels that there is a need, without parental consent, as long as deemed to be "Gillick competent".

From time to time your child's health may change.

It is really important that you advise the Medical Centre of any changes which could be relevant to your child's health in school and we will endeavour to provide support. You may contact the Medical Centre directly using the details below.

There is a clear school rule regarding medication.

No pupil is allowed to have medicines in his or her possession. Any medicines including prescription medicines and over the counter medicines such as paracetamol are to be handed in to the Medical Centre.

medic@truroschool.com
01872 246020



Mel



Meisha



Julie

MEDICAL CENTRE

Mel (Nurse and Health & Wellbeing Lead)
Meisha (Nurse)
Julie (Medical Assistant/HCA)



Day & Flexi Boarding

Truro School has options for both boys and girls boarding. They offer day pupils the opportunity to use their services on a day or flexi basis.

DAY BOARDING

Pupils join the boarders for meals and prep (homework) but go home for the night. This is a particularly useful option for parents who may have to work longer hours, etc. and provides a further option for our wraparound care at Truro School. If your child is particularly interested in attending after school clubs and activities, this may also provide a useful option for them.

FLEXI-BOARDING

Pupils can flexi-board on a single night rate, for a maximum of 20 nights per term (subject to availability), without becoming a weekly boarder. Particularly useful during exam time for those pupils who live a further distance away. It takes away the stress of travelling to and from school and allows them to have a more structured routine, with more time for prep/revision after school.

For more information about flexi-boarding please email trennick@truroschool.com for boys and malvern@truroschool.com for girls.

Lost Property



Items left outside buildings or in the SBA changing rooms are collected at the end of each day.

These items are placed in designated 'holding areas' outside the Sir Ben Ainslie Sports Centre and are available to check the following school day by pupils between 8am - 1pm. Pupils are encouraged to check for missing items as soon as possible.

At 1pm each school day, any unclaimed items are transferred to the School's Lost Property Container.

The Lost Property Container is open to pupils every school day between 1.15pm – 2.30pm.

Once items have been moved to Lost Property Container:
o Named items: pupils will be notified and expected to collect promptly.
o Unnamed items: pupils may collect by providing a clear description.

Items found on school transport are held by the Facilities Team for up to one week before transferred to Lost Property.

All unclaimed items are cleared at the end of each term.

High Value Items

High value items (such as mobiles, wallets, keys, earphones) are taken directly to Reception upon being found, where they are stored securely. These items are not placed in the holding areas or Lost Property Container.

Pupils who have lost a high value item should check with Reception as soon as possible.

Additional Information

Parents/guardians and pupils are strongly encouraged to ensure that all belongings are clearly named. This significantly increases the likelihood of items being returned quickly.

If you have any queries, please contact lostproperty@truroschool.com

Uniform

School Uniform is available online or from the Uniform Shop, which is situated at the bottom of the Senior School drive (TR1 1TH).

The Uniform Shop is operated by Monkhouse Schoolwear Specialists.

We recommend new parents book an 'in person' appointment where possible.

1) Appointments at Uniform Shop

Appointments are recommended for new parents or existing parents needing to equip a pupil with a large amount of new uniform or games kit. Appointments can be made via:

- Online https://www.monkhouse.com/appointments
- Email truro.shop@monkhouse.com
- Telephone 01872 271461 (please note, phonelines will only be manned during opening hours)

2) Shop Online

https://www.monkhouse.com/c/4499/Truro-School

Home Delivery or Click and Collect options from the Uniform Shop are also available.

SHOP OPENING TIMES

Term-Time Opening Hours: (Appointments Not Required)

Monday: 8am – 2pm
Wednesday: 1pm – 6pm
Friday: 8am – 11am

Please note, the School Uniform Shop is closed during all School holidays except the Summer Holidays. Summer Holiday Opening Times can be viewed at > https://www.truroschool.com/parents/uniform/

SECOND-HAND UNIFORM

A selection of second-hand uniform is available to buy from the Uniform Shop. All second-hand sales are non-returnable.

If supplying second-hand uniform, any garments deemed unsellable will need to be collected. Please do not send any white school shirts. All items must be thoroughly washed and ironed prior to being brought to the store. Please speak to Monkhouse for terms and conditions regarding second-hand uniform sales.

For any problems making appointments, or with online orders, please telephone the Monkhouse customer service line on 0161 476 7216.

The Truro Uniform Shop direct line is 01872 271461 (manned during opening hours).

Uniform List

TRURO SCHOOL SENIOR

- All items must be clearly named
- All items are for girls and boys unless stated otherwise

Uniform List (Years 7 - 11)

Appointments at our Monkhouse Uniform Shop are recommended for new parents. The friendly team will be able to help you choose the correct options for your child.



Navy Truro School crest blazer
or
Navy Truro School crest fitted jacket

Kilt (Years 7/8) or skirt with four pleats (Years 9 - 11) in school tartan with navy tights or navy socks
or
Medium-grey trousers in worsted flannel (or medium grey, tailored shorts) with plain grey socks

White short/long-sleeved collared shirt with school tie
or
White short/long-sleeved revered collar blouse

Truro School v-neck jumper with stripe at neck

Formal, black, leather/faux leather shoes which can be polished (see below)

Pupils may wear an plain navy blue or plain black waterproof coat over their Blazer (optional)



School Shoes (Years 7 - 11)

Black school shoes made from strong material like leather should be worn. They should be clean, smart and in a good state of repair. Shoes must be able to hold a polish. Trainer style shoes without a heel or canvas shoes are not allowed.

School shoes must be lace-up, buckle or slip-on rather than fastened with Velcro. Shoes must not have a prominent logo on the main body of the shoe. Please email enquiries@truroschool.com if you are unsure as to whether something is acceptable.

Examples of shoes permitted:









Examples of shoes not permitted:





If your child requires an exemption from any aspect of our school uniform policy for medical reasons, please email medic@truroschool.com.

Uniform List

GUIDELINES

Uniform Guidelines (Years 7 - 11)

Wearing school uniform correctly is extremely important, as it reflects pupils' pride in being part of the school community.

Trousers/Shorts: Trousers/shorts should be medium-grey in worsted flannel, formal and hold a crease. Jeans are not acceptable, nor are designs which are exceptionally skinny, baggy or worn very low on the hips.

Kilts/Skirts: The school kilt/skirt should be worn just above the knee and not shorter than 3 inches (7cm) above the knee.

Socks or Tights: Socks (visible above the shoe) or tights must be worn at all times.
- Grey socks should be worn with trousers and shorts.
- Navy tights or navy socks should be worn with Kilts/Skirts.
(White socks are not allowed outside of PE at any time of the year.)

Shirts: Shirts must be tucked in, buttoned at the neck and the tie tied properly. Coloured or other visible t-shirts may not be worn under shirts.

Blazers: Blazers must be worn to and from school, and during the working day, even under raincoats. During lessons staff may allow pupils to remove blazers while they are being taught, but they must put them on again to move about the school between lessons.

Summer Uniform: 'Summer Uniform' may only be worn when the Head announces it and the weather is appropriate. Summer Uniform allows pupils and Sixth Form students to come to school without a blazer or jacket. If they choose to wear one into school, it does not need to be worn around school. All other uniform rules still apply.

Presentation Guidelines (Years 7 - 11)

Pupils are expected to conform to the following guidelines on presentation. All staff are expected to let pupils know when they are not following our guidelines correctly.

Hair: Hair should be neat and presentable and only plain hair accessories may be worn. It is recommended for health and safety reasons that long hair is tied back.

Make-up: Years 7 to 9 are not allowed to wear makeup, and Year 10 and 11 are only permitted to wear natural looking make-up. Only clear nail-varnish is allowed.

Piercings and Tattoos: Any form of visible body-piercing or tattooing is not allowed, except that pupils may have pierced ears - see jewellery.

Jewellery: Pupils may not wear any visible jewellery other than one pair of small sleeper earrings or studs worn in the lobe of the ears.

If your child requires an exemption from any aspect of our school uniform policy for medical reasons, please email medic@truroschool.com.

Games and PE Kit List

TRURO SCHOOL SENIOR

- All items must be clearly named
- All items are for girls and boys unless stated otherwise

Compulsory for Boys

Truro School Games Socks **and** White PE Socks
Truro School Games Shirt (white collar) **and** PE Shirt
Truro School Shorts
Truro School Tracksuit Top **or** Blue Mid-Layer
Trainers (non-marking soles)
Football/Rugby Boots*
Shin Pads
Mouth Guard
Swimming Trunks/Jammers. Ideally plain black or navy. Swimming Goggles, Towel and Hat (for long hair).
Games Bag

Compulsory for Girls

Truro School Games Socks **and** White PE Socks
Truro School PE Shirt
Truro School Skort **or** Shorts
Truro School Tracksuit Top **or** Blue Mid-Layer
Trainers (non-marking soles)
Football/Rugby Boots*
Shin Pads
Mouth Guard
Swimming Costume (one-piece). Ideally plain black or navy. Swimming Goggles, Towel and Hat (for long hair).
Games Bag

Optional Items for Boys

Truro School Navy Base Layer
Truro School Tracksuit Bottoms
Truro School Rip-Stop Training Top
Cricket/Athletics/Astro footwear
Truro School Training Vest

Optional Items for Girls

Truro School Navy Base Layer
Truro School Leggings
Truro School Tracksuit Bottoms
Truro School Rip-Stop Training Top
Cricket/Athletics/Astro footwear
Truro School Training Vest



Compulsory for Team Players

Rugby Shorts
Tracksuit Bottons
Cricket Top, Shirt and Trousers



Games and PE Kit Guidelines (Years 7 - 11)

Games Kit: Pupils are split into 'girls' and 'boys' for games. *Pupils are expected to wear school-specific sportswear linked to particular sports, such as games shirts, socks, boots, shin pads, and mouthguards where needed.

Pupils should always have trainers with them for all games lessons. This is in case we switch to wet-weather games or they move from the fields to the astro.

PE Kit: PE is taught in Tutor groups during timetabled PE lessons. It is more general and designed for a wider range of activities, including fitness, swimming, and multi-sport skills. It includes items like the PE shirt, shorts or skort, white socks, trainers, and swimming kit.

Sports googles for pupils who wear glasses can be used. Sports such as hockey and rugby cannot be played with pupils wearing glasses and we ask that they are removed for lessons. If your child is not able to play sport without their glasses, we recommend that pupils bring sport googles that match their prescription. If you have any questions on this, please email sportsadmin@truroschool.com and we will be happy to offer advice.

"Sick or fit bring your kit!"

If pupils are off Games or PE due to illness or injury, they should still bring their kit into school. The PE/Games team will modify what they are asked to do where appropriate and include them in the lesson within any necessary limitations.

The exception to this would be if they have an injury that means it is not practical for them to get changed.

Thank you for your understanding.

Bags and Stationery

Pupils require bags for their school books and PE/Games kit. You may use any bags but most have rucksacks for your school books and kit bags for PE/Games which can go cross-shoulder. Any make and type can be used but the School Shop will be selling both which will be numbered and recorded to differentiate easily.

Pupils will need their own pencil case, including a selection of roller ball pens (or biros), a purple pen (to engage in feedback), pencils, rubber, ruler, highlighters.

All text books, exercise books and paper will be provided.

The Maths department will provide all pupils with a Scientific Calculator.

Term Dates and Daily Routine

TERM DATES

Term Dates can be viewed online at https://www.truroschool.com/parents/term-dates/

THE SCHOOL DAY

School begins at 8.45am and lessons end at 3.50pm.

	Start	End
Registration, Assembly or Tutor Group*	8.45am	9.10am
Period 1	9.15am	10.00am
Period 2	10.05am	10.50am
Break	10.50am	11.10am
Period 3	11.10am	12.00pm
Period 4	12.05pm	12.55pm
Lunch*	12.55pm	2.05pm
Period 5	2.05pm	2.55pm
Period 6	3.00pm	3.50pm
After School Clubs	4.00pm	5.00pm**

Lunchtime: We operate a year group rota at lunchtime, with each year group allocated a separate time to enter the Dining Room.

*Lunchtime Clubs run from 1.00pm - 1.30pm
Pupils will go straight to the Dining Hall at 1.35pm for their lunch following their activity.

**After School Clubs run from 4.00pm to 5.00pm (some clubs finish at 5.30pm or 6.00pm).

Before School: Pupils should not be on-site before 8.00am unless attending a before-school club. School starts at 8:45 am.

After School: Pupils may only stay on-site after 3.50pm if attending an after-school club or registered in the Library.

Library Opening Hours:
Monday, Tuesday, Thursday: 8.00am – 6.00pm.
Wednesday, Friday: 8.00am – 5:30pm

TWO-WEEK TIMETABLE

We operate a two weekly timetable, so a pupil's lesson timetable in 'Week A' will look different from 'Week B'.

Weeks A and B will be very clearly advertised in the online calendar. An annual calendar of Weeks A and B is also available to view in the Parent Portal.

*REGISTRATION, ASSEMBLY OR TUTOR GROUP

All pupils attend Registration in their Form Rooms at 8.45am. They then attend a carousel of Tutor Group, Chapel, Head of Year Assembly, House Meetings and Whole School Assembly (please see a sample schedule below).

Schedules are available to view in the Parent Portal.

Week A	Monday	Tuesday	Wednesday	Thursday	Friday
Year 7	Tutor Time	Head of Year	Chapel	Assembly	Tutor Time
Year 8	Tutor Time	Tutor Time	Chapel	Assembly	Tutor Time
Year 9	Tutor Time	Tutor Time	Head of Year	Assembly	Chapel
Year 10	Tutor Time	Tutor Time	Tutor Time	Assembly	Chapel
Year 11	Chapel	Tutor Time	Tutor Time	Assembly	Tutor Time
Year 12	Head of Year	Chapel	Tutor Time	Assembly	Tutor Time
Year 13	Tutor Time	Chapel	Tutor Time	Assembly	Tutor Time

Week B	Monday	Tuesday	Wednesday	Thursday	Friday
Year 7	Tutor Time	Tutor Time	Chapel	Hymns/House	Tutor Time
Year 8	Tutor Time	Head of Year	Chapel	Hymns/House	Tutor Time
Year 9	Tutor Time	Tutor Time	Tutor Time	Tutor/House	Chapel
Year 10	Head of Year	Tutor Time	Tutor Time	Tutor/House	Chapel
Year 11	Chapel	Tutor Time	Head of Year	Tutor/House	Tutor Time
Year 12	Tutor Time	Chapel	Tutor Time	Tutor/House	Tutor Time
Year 13	Head of Year	Chapel	Tutor Time	Tutor/House	Tutor Time

WEDNESDAY AFTERNOON ACTIVITIES

Every Wednesday afternoon, pupils select a co-curricular activity to follow for the whole term. Further details can be found later in this booklet.

Parent and Pupil Portal

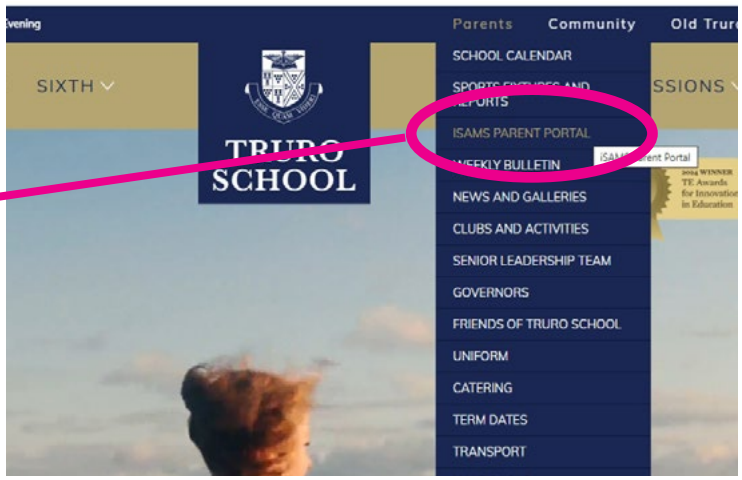
On the iSAMS Parent Portal you can view: Timetable, Attendance, Rewards and Conduct, School Reports, Emails from Truro School, Useful Information including staff email addresses, Daily Bulletin, plus Invoices and Statement of Account. You can also find links to: School Calendar, SOCS Sports Calendar, School Website and the Wellbeing Portal.

When pupils start at Truro School they will be shown how to log in to the Pupil Portal via a platform called 'My Apps'.

Parents can access the Parent Portal two ways:

1) Use the website address: https://truroschool.parents.isams.cloud/

2) Go to the Truro School Website and click on the 'ISAMS Parent Portal' link in the Parents Tab.

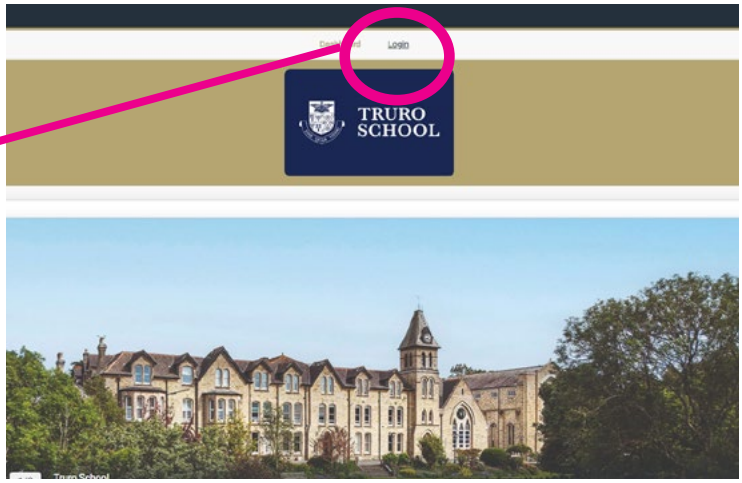


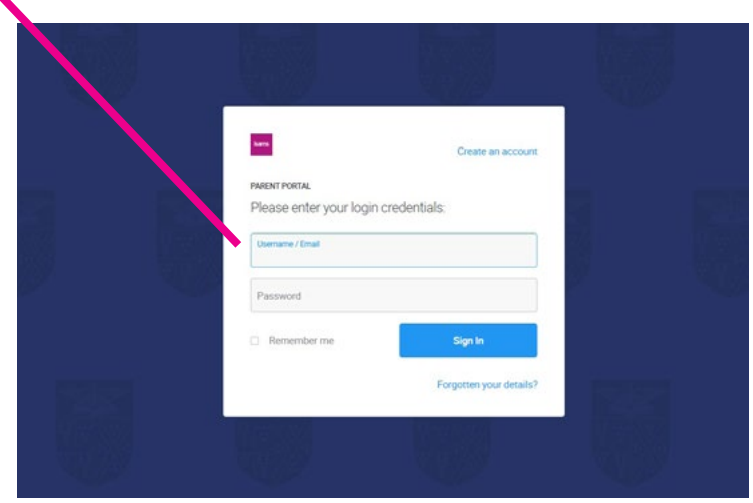
Login:

New parents will be sent a Username and Password before their child begins at the school, this will be the same Username and Password that you use for the Fee-Billing portal.

If you are a current parent and have not accessed the Fee-Billing Portal before, please email salesledger@truroschool.com who will create you a log in.

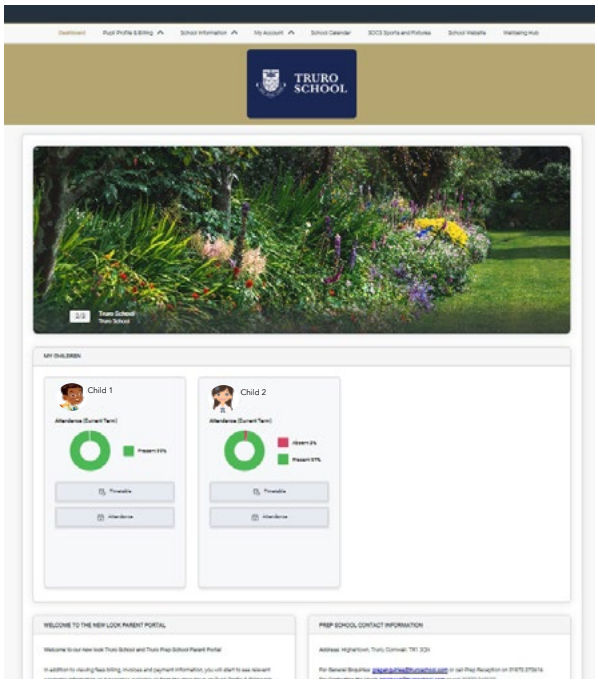
Once logged in you will be able to access the Truro School Parent Portal home page.

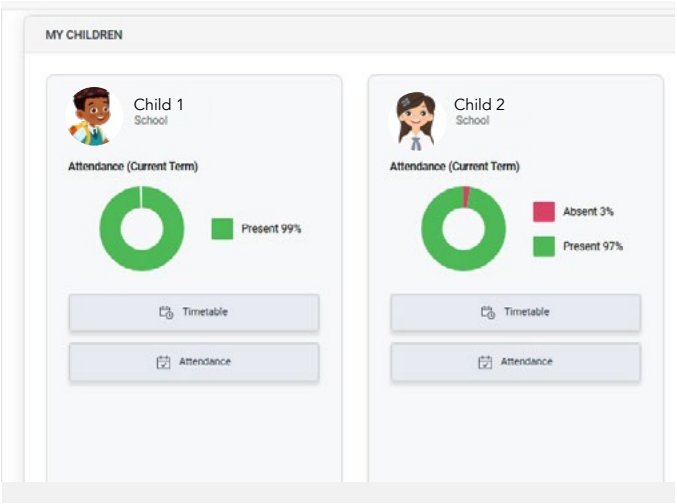




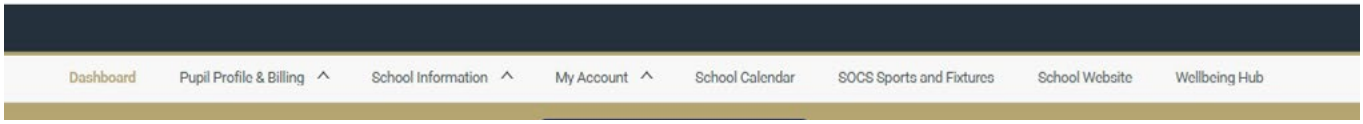
Using the Parent Portal

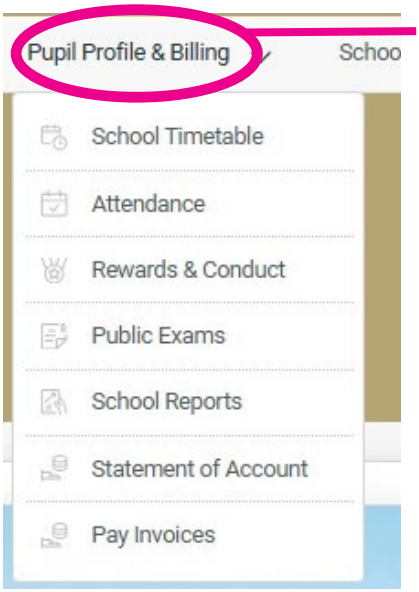
Once logged in, you will see a range of options along with quick links for your child, or children.





The top of the screen has a range of tabs which take you to specific features. The **Dashboard** returns you to the Portal Home page.





Pupil Profile & Billing gives you information regarding to your child as an individual. Click on this tab and you will have access to further information.

Here you will find:

1. School Timetable will provide you with the latest copy of your child's timetable and you can download a copy and print from this screen (see next page)

2. Attendance will show morning and afternoon attendance data.

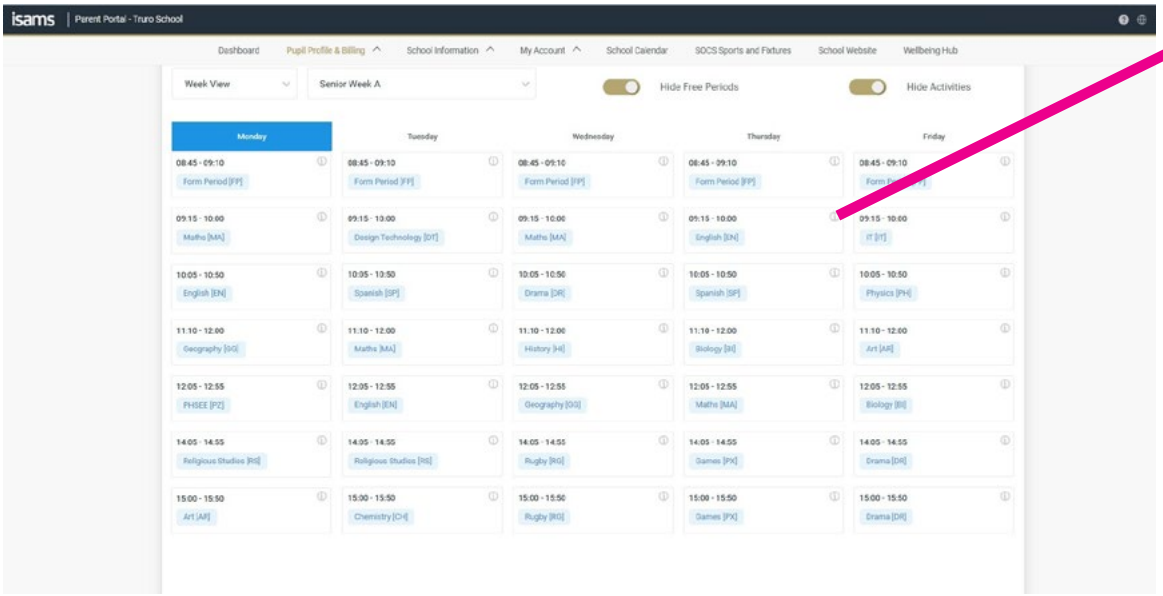
3. Rewards and Conduct will allow you to see Merits, Heads of Year and Head's Commendations, alongside any behaviour points.

4. Public Exams will show for those sitting external exams, eg GCSE and A-Levels.

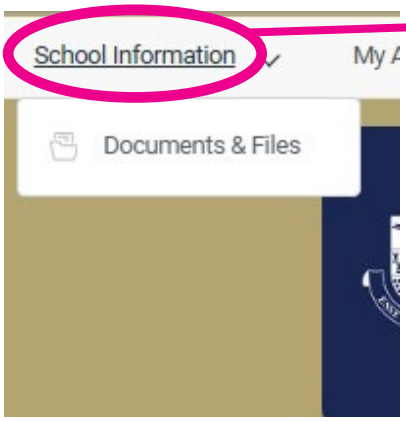
5. Once **School Reports** are written, they will also appear in this section.

6. Statement of Accounts and **Pay Invoices** give details of school fees. You will only see this option if you are the bill payer.

Timetable



Click on the (i) to view the Classroom and Teacher



School Information is a place for the school to share important documents with parents that are in addition to those on our website.

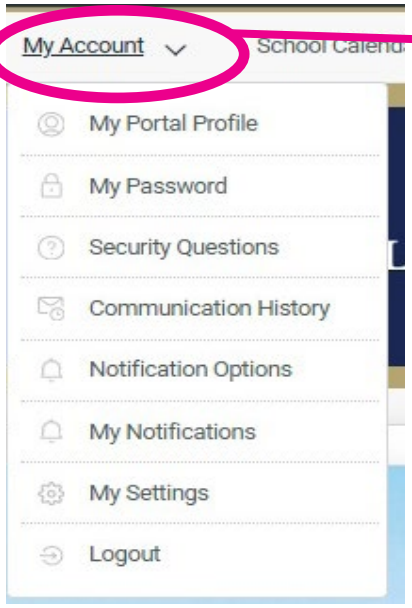
Under **Documents and Files** you will find three tabs:

1. Latest Documents - this show the most recent files.

2. Search - can be used to find any documents.

3. Browse - the final tab "Browse" contains documents which have been uploaded in categories and includes useful information, including:

- Staff Email Addresses
- A Calendar of Weeks A and B



My Account allows you to change your password, view any communication history and make changes to your settings.

Communication History - here you can view all official email communications sent from Truro School.



The Portal also provides links to the School Calendar, SOCS Sports Calendar, School Website and the Wellbeing Hub.

If you have any issues accessing or using the Parent Portal, please email SalesLedger@truroschool.com or enquiries@truroschool.com .

Accessing the Parent Portal on a Mobile Phone

The iSAMS Parent Portal is designed with an adaptive layout, making it easy to use on mobile phones and tablets. There's no need to download or update a separate app, instead, you can simply save the portal link to your device's home screen for quick and convenient access.

Quick Links - Adding the Portal to Your Home Screen

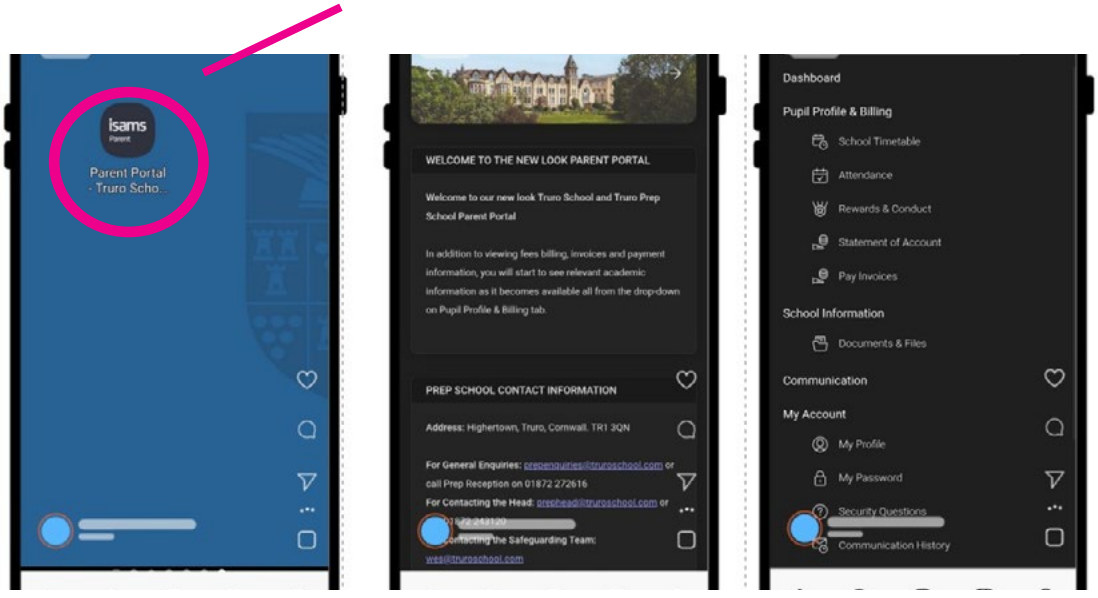
On iPhone/iPad (Safari)

Open Safari and go to the Parent Portal link.
Tap the Share icon (square with an arrow pointing up).
Select Add to Home Screen.
Tap Add to confirm.

On Android (Chrome)

Open Chrome and go to the Parent Portal link.
Tap the Menu icon (three dots in the top-right corner).
Select Add to Home screen.
Tap Add (you may be asked to drag the icon to your home screen).

Once added, you'll see an icon on your home screen.



Lower School Curriculum

Years 7 & 8

In Years 7 and 8, pupils are introduced to a broad and varied curriculum designed to help them settle in, build confidence and discover their interests and strengths.

At this stage, there are no subject choices to make. Instead, pupils have the opportunity to experience the breadth of a Truro School education, from the sciences, languages and humanities to computing, creative subjects, sport and music.



We know that starting Senior School is a big step. That's why we focus on helping pupils feel comfortable, supported and part of their new community.

SMALL CLASSES: Classes have a maximum of 24 pupils, and are often smaller, giving teachers the opportunity to know their pupils well and provide individual support.

TEACHING GROUPS: Most subjects are taught in tutor groups, helping pupils build friendships and settle into their new school environment. The exceptions are:

- Design Technology: DT is taught in smaller classes of no more than 16 pupils, allowing everyone to work safely and confidently with specialist equipment.

- Maths: Pupils are assessed regularly (but not too frequently) to make sure they are in the class that best matches their pace of learning, while providing the right balance of support and challenge.

BROAD CURRICULUM
Pupils experience a wide range of subjects in Years 7 and 8, giving them the opportunity to discover new interests and develop skills across different areas of learning.

Up to 24
Pupils in a class

3 Sciences
- Biology
- Chemistry
- Physics

Specialist labs

2 Languages
- French
- Spanish

Cultural understanding

Dedicated Computing
Online learning, AI and digital skills

PE & Games
Including swimming lessons

Years 7 & 8 Subjects

In Years 7 and 8 pupils experience a broad curriculum designed by specialist teachers, with a focus on building strong foundations in the core subjects and exploring a wider range of disciplines.

ENGLISH & DRAMA
Communication, creativity and critical thinking.

MATHS
Logical thinking, problem-solving and confidence.

SCIENCES
Biology, Chemistry and Physics, taught by specialist teachers in dedicated labs.

HUMANITIES
History, Geography and Religious Studies.

MODERN LANGUAGES
French and Spanish.

COMPUTING
Digital skills, coding, AI and online safety.

ART & DESIGN TECHNOLOGY
Creativity, practical skills and problem-solving.

MUSIC
Performance, creativity and confidence.

PE & GAMES
Physical skills, teamwork and resilience.

PSHE
Wellbeing, confidence and positive choices.

SUBJECT ALLOCATIONS

Fortnightly lesson periods per subject

	Year 7	Year 8
Maths	7	7
English (and Drama)	7	7
Biology	3	3
Chemistry	3	3
Physics	3	3
Religious Studies	3	3
French	3	3
Spanish	3	3
PE	2	2
Games	4	4
History	3	3
Geography	3	3
ICT	2	2
PSHE	1	1
Music	3	3
Art	3	3
DT	3	3

BEYOND THE CLASSROOM

A Truro School education extends well beyond the classroom.

In Years 7 and 8, pupils have the opportunity to take part in a wide range of clubs, activities, trips, competitions, performances and sporting opportunities alongside their timetabled lessons. It's a chance to try something new, discover what they enjoy and develop confidence, independence and friendships along the way.

Year 7
Settle

- Discover new subjects
- Build friendships
- Find your rhythm

Year 8
Develop

- Grow in confidence
- Build knowledge
- More independent

Year 9
Choose

- Start to explore options
- Prepare GCSE choices
- Greater ownership

Curriculum (Years 9 - 13)

YEAR 9

Pupils will study English, Mathematics, Biology, Chemistry and Physics, Modern Languages, Geography, History, Religious Studies, Art, Design & Technology, Music and ICT. All pupils will continue to have PE as well as Games each week.

Drama can be added in Year 9 (optional)

At the end of Year 8, pupils will choose whether to continue with one or two languages in Year 9.

Students who wish to learn German will have the opportunity to do so in Year 9 through the ab initio programme. As the course will be delivered at an accelerated pace, it will be aimed at linguists who have already demonstrated proficiency in French and/or Spanish.

YEAR 10 AND 11

At Truro School, the norm is to study for nine GCSE/IGCSE qualifications. The compulsory core provides five of these, enhanced with four guided options, achieving a good balance between breadth and depth.

Compulsory Core Subjects

- English Language
- English Literature
- Mathematics
- Double Award Science (equivalent to two GCSEs).

Optional Subjects

Pupils make a choice of four subjects. This provides flexibility to cater for those pupils who are more inclined towards studying the Humanities, Modern Foreign Languages or the Creative Arts, for pupils who wish to pursue the Sciences as three separate GCSE qualifications and for those who are keen to maintain a broad balanced spectrum of subjects.

A guide to Year 10 and 11 Curriculum and Examination Options can be found HERE.

For a balanced curriculum pupils are recommended to select at least one Humanity, one Modern Foreign Language and one Creative Arts subject. We will also be flexible and accommodate variations to this guided structure according to the interests, skills and ability of individuals.

Middle Years Portfolio

MiY Portfolio (Middle Years Portfolio) is a programme for pupils in Years 9 - 11 that helps them track and develop skills beyond the classroom.

Pupils complete activities and gather evidence from school life and beyond, then use this to show their progress over time.

SIXTH FORM

All the subjects offered at GCSE are also taught at A-Level or other Post 16 Pathways. New courses that are exclusive to the Sixth Form are the Extended Project Qualification (EPQ), Psychology, Business Studies, Economics, Core Maths and Leiths. In most cases the 12 x 50 minute periods per fortnight allocated to each subject are equally split between two specialist teachers.

There are key extension studies which form part of our Sixth Form Diploma which is a key part of the Sixth Form curriculum and complements students' Post 16 studies in both the Lower and Upper Sixth. It gives students opportunities to extend their interests and to develop their thinking skills and independent learning.

A guide to Sixth Form Courses can be found HERE.

PSHE

All pupils in the Year 7 through to Year 13 have timetabled lessons of PSHE - Personal, Social, Health and Economic education.

You can read more about the PSHE curriculum here.

Homework (Prep) Year 7 - 11

This is considered to be an important part of the term-time routine and offers every pupil the opportunity to establish a good routine. Homework does vary in quantity, though, and does not always involve writing.

Pupils must aim to complete the homework on the correct night to avoid an accumulation of work later in the week. The weekends should be used to catch up on missed class work and missed homework due to any absences from school.

Homework for each year group may be grouped into one of the following three categories, or a combination of these:

- **Preparation** for the next lesson, which may include reading; this may also include learning new material (from books, interactive software, video clips or the internet) and then presenting this in class.
- **Extension** in which the work will provide more difficult examples of ideas covered, or research that goes beyond the syllabus.
- **Consolidation** which helps to reinforce what has been studied in class through further exercises.

HOMEWORK TASKS

Homework is explained during the lesson and a reminder is placed on Satchel One.

Homework tasks can be viewed by pupils and parents via Satchel One (see next page) and includes the date the homework is due along with a description and, where applicable, links to more information or resources.

HOMEWORK TIMETABLES

Homework Timetables are available to view on the Parent Portal.

HOMEWORK ASSISTANCE

Departments provide clinics at different times during the week and pupils are welcome to attend to get help with work.



The Dodd Library is open:

8.00am to 6.00pm (Mon, Tue, Thu)

8.00am to 5.30pm (Wed and Fri)

Homework (Satchel One)

We are pleased to use Satchel One to help students, parents and teachers manage and monitor homework in one place.

Parents can view homework tasks, deadlines, submission status and grades recorded by teachers. The platform also supports students with organisation, time management and managing their workload.

Download the Satchel One app from your App Store, or visit www.satchelone.com on a desktop.

To create your parent account, you will need a Parent Code, which can be found in your child's Satchel One account. We encourage students and parents to access the platform together initially.

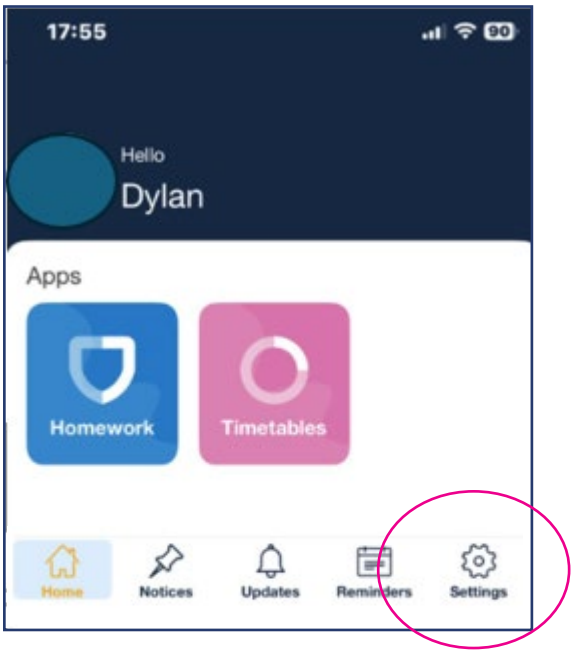
If you cannot locate your Parent Code after following the attached instructions, please contact Victoria Maund at vim@truroschool.com.

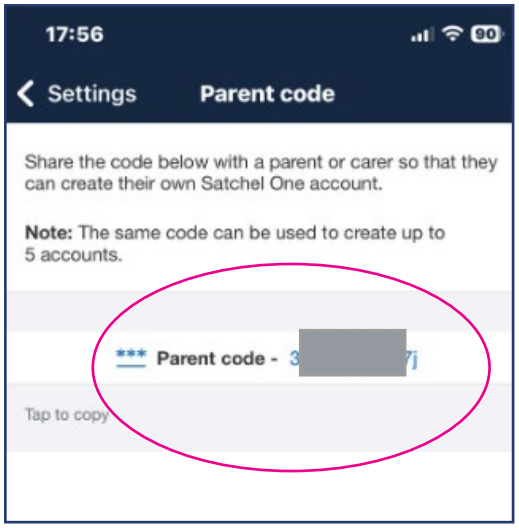
How to Use Satchel One (App Version)

1) Find Your Parent Code/s

- Each child has a unique Parent Code. To find your Parent Code ask your son/daughter to log in to Satchel One via My Apps. They will be shown how to do this at school.
- They should select 'Sign in with Microsoft' – this is a one-click sign-in using their school account.
- Once they are logged in, they will see a screen that looks like the one below. They need to click on 'Settings'. Your Parent Code can be found on the next screen.

  Please use this code to set up your parent account.





2) Download the Satchel One App and Log In

- Download the Satchel One app from your App Store, or visit www.satchelone.com on a desktop.
- Please then log in to your App using your Parent Code for access.

2a) Adding Siblings

- Once you are logged in you may wish to add siblings. To do this click on Settings in your app and choose 'Student Management'.
- When in student management there is a green circle at the bottom right of the screen. Click on this and it asks for the Parent Code of other siblings

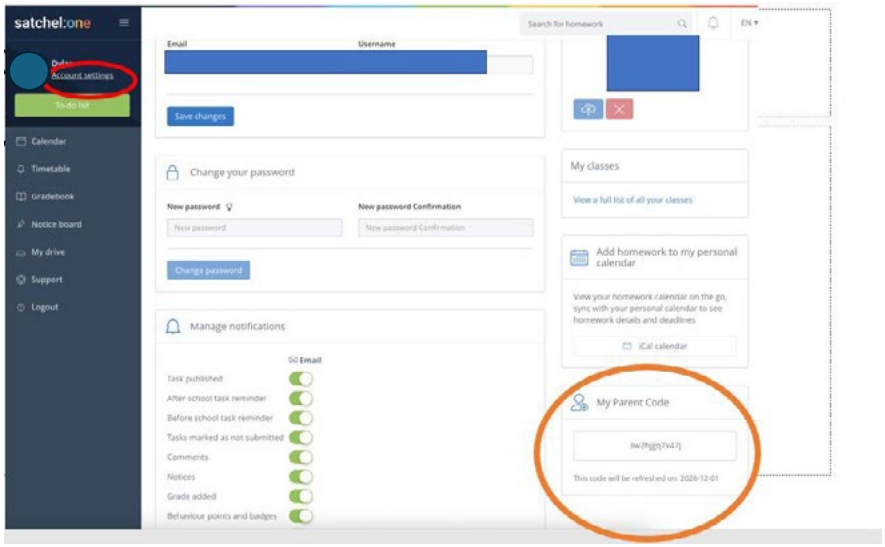
Once your account has been set up, you will be able to view your child's to-do list, upcoming deadlines and any overdue homework. You can also log in using the mobile app to receive push notifications, including updates about homework and grades.

How to Use Satchel One (Desktop Version)

If you prefer to use Satchel One online on a desktop rather than through the app, please follow these steps:

1) Go to www.satchelone.com

2) Select Truro School and enter your Parent PIN. To find your Parent PIN, ask your child to log in to their Satchel One account on a desktop. Their screen will look like the screenshot below. Your Parent PIN can be found here.



Once your account has been set up, you will be able to view your child's to-do list, upcoming deadlines and any overdue homework. You can also log in using the mobile app to receive push notifications, including updates about homework and grades.

Breakfast and Dinner

Pupils arriving early for morning clubs, or staying late for events or concerts can book in for Breakfast and/or Dinner. These additional meals will be charged to the School account.

Meals need to be booked in advance by email enquiries@truroschool.com

Menus are available to view on our website >
www.truroschool.com/parents/catering/








Lunchtime

Our dedicated catering team provide pupils with an imaginative and nutritious midday meal ranging from full roast dinners to sandwiches and salads.

We operate a three-week menu cycle, which is refreshed every term and passed to a nutritionist for assessment and verification that it meets the School Food Standards. All our meals are cooked freshly on the day and recognise that pupils have a wide range of tastes.

There are signs and notices displayed around the canteen advising pupils and staff of the dishes on the menu.

SERVERY 1 AND 2

Main course:
Meat/fish dish with vegetarian option, potatoes and seasonal vegetables.
Baked potatoes with two fillings.

SERVERY 3

Light Lunch:
Street-food style snack, pasta with two sauces (at least one vegetarian.
Sandwich and salad bar.

CENTRAL SERVERY

Soups and Desserts:
Fresh soup and bread,
Hot and cold desserts,
Plus fresh fruit is available to all.

Allergies and Intolerances

We operate a separate Allergy Counter and there are signs and notices displayed around the canteen advising pupils and staff of the dishes on the menu, including any relevant al-lergen information that they may include and what to do if they have any questions or con-cerns about the food. We also cater for vegetarian and vegan dietary needs.

For any parent wishing to discuss their child's allergies or intolerances please contact Chef Manager Andy Burt at arb@truroschool.com.

We have a 'no nuts' policy across the school.

Each year group has a slightly different lunch time to stagger meal times. These change throughout the week and are communicated to pupils.

Menus are available to view on our website > **www.truroschool.com/parents/catering/**














Music School













Clubs and Activities

As part of our commitment to developing the whole child, we offer a wide range of co-curricular opportunities throughout the school week. We find that pupils who take part alongside their studies are often the happiest and most engaged. Together with the academic curriculum, this helps pupils enjoy a broad and balanced education and develop their individual talents and interests.

There are over many clubs available before school, after school, and at lunchtimes. Pupils are encouraged to take part in as many as possible to develop interests, build friendships, and try new experiences.

We encourage pupils to take part in a minimum number of clubs each week:

Years 7–9: at least three clubs
Years 10–11: at least two clubs
Sixth Form: at least one club

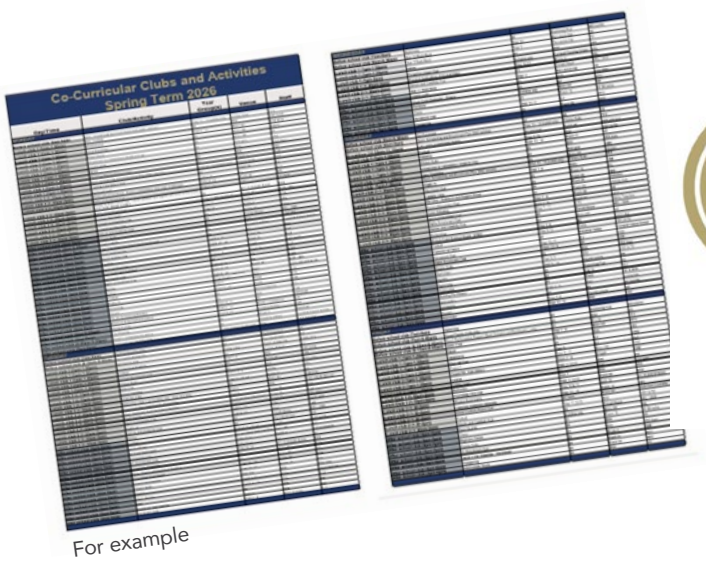
Attendance is monitored by form tutors each term.

Clubs cover a wide range of areas, including:

Creative Arts (e.g. art, ceramics, life drawing)
Outdoor and Service (e.g. Duke of Edinburgh, volunteering, gardening)
Health and Wellbeing (e.g. cookery, wellbeing groups, charity work)
Performing Arts (e.g. drama, music ensembles, dance)
Science and Technology (e.g. robotics, photography, coding)
Sport and Fitness (a wide range of team and individual sports)
Enrichment (e.g. debating, careers, academic extension)

Some clubs may carry a small additional cost, but most are included in school fees.

A full list of activities will be made available in the Friday bulletins at the start of each term along with information regarding how to sign up. It can also be viewed online using the link below.



For example

Click here to view this term's clubs and activities
https://www.truroschool.com/senior-school/co-curricular/this-terms-schedule/

Wednesday Afternoon Activities (WAA)

Wednesday Afternoon Activities (WAA) are a distinctive feature of Truro School life. On Wednesday afternoons, the normal timetable pauses so pupils can take part in a broad programme of activities.

Each term, pupils choose from over 35 activities, with options changing term by term.

WAA brings together pupils from different year groups, helping to create a strong, friendly community. It supports younger pupils in settling in and allows older pupils to develop leadership skills.

Before the start of each new term, parents will be sent the WAA booklet and options form to complete, choosing which activity their child would like to take part in for the duration of the next term.

There is a choice of free and paid for activities and some activities will have number limits, but we rotate pupils throughout the year to give wide opportunity for participation.

A full list of the Wednesday Afternoon Activities can be found on the website using the link below.

Click here to view this term's WAA options
https://www.truroschool.com/senior-school/co-curricular/this-terms-schedule/



OUTDOOR EDUCATION - DUKE OF EDINBURGH AND TEN TORS

Duke of Edinburgh's Award
The school is recognised as a centre of excellence in the South West for the Duke of Edinburgh's Award. This is an optional but very popular program. Pupils typically achieve their Bronze award in Year 9, Silver award in Year 10 and Gold award in Year 12.

Ten Tors
This annual event which is run by the Army and takes place on Dartmoor is a huge challenge for those that take part. Pupils can apply from Year 9 upwards and spend months in training with the outdoor pursuits team as they prepare themselves for either the 35, 45 or 55 mile challenges.

Individual Music, LAMDA and IDTA Dance

INDIVIDUAL MUSIC TUITION

All Year 7 pupils will have the opportunity to develop their music skills, which will include learning an instrument during their music lessons. Individual tuition is available to all pupils in the complete range of orchestral instruments as well as piano, organ, guitar and voice.

Individual tuition is optional for pupils and sessions are charged for termly. Before starting at Truro School you will receive an email with details about signing up for individual music lessons.

For more information about music at Truro School, please contact the Music office.
Email: music@truroschool.com, tel: 01872 246097

DANCE LESSONS

Truro School offers a progressive Dance Programme involving Graded Ballet and Graded Contemporary Modern Jazz syllabus undertaken through the governing body IDTA and Rambert. Pupils are able to learn graded syllabi and take examinations, earning awards that will aid them when moving forward in the performing arts industry. The dance sessions will be run at Truro School by Cornwall Dance School. These sessions are charged for termly, with pupils having the option of taking graded exams.

You can sign up your child at anytime by emailing co-curriculum@truroschool.com.

LAMDA

Individual and group LAMDA (London Academy of Music and Dramatic Art) lessons are available to all pupils from our peripatetic LAMDA teacher, Claire Rawlinson. Classes include Speaking Verse & Prose, Public Speaking, Acting and Reading for Performance.

LAMDA exams run from Grade 1 to 8, like music grades. Lessons take place during the lunch hour and after school and are available to all pupils. Pupils also take part, once a year, in the LAMDA Showcase at the Burrell Theatre. Lessons lead towards the prestigious LAMDA accredited qualifications, certificates and medals, and at grades 6, 7 & 8 pupils receive UCAS points towards their university entrance.

As the UK's largest Speech & Drama awarding body, LAMDA promotes an appreciation of literature, poetry and drama, as well as unlocking imagination and creative-thinking, while developing communication skills and confidence.

LAMDA lessons are optional for pupils and sessions are charged for termly. Before starting at Truro School you will receive an email with details about signing up for LAMDA lessons. For further information please email Claire Rawlinson lamdacoaching@outlook.com.

TRIPS

2025-26

Pupils will have the opportunity to go on various school trips during their time at Truro School. Some of our trips are linked to academic subjects, others are cultural and there are also sport and co-curricular tours.

Some residential fieldwork trips and residential fixtures will have a cost, and parents are asked to contribute towards these costs. You will be informed of any contribution required when the trip is introduced to you. Residential cultural trips will be charged in full to parents and these charges are explained in full at the launch of the trip.

You can view more here > https://www.truroschool.com/senior-school/co-curricular/school-trips/



January 2026
London Music & Drama Trip

An inspiring cultural visit to London, offering students the chance to experience world-class theatre and behind-the-scenes insights into the performing arts.

Years 11–13



February 2026
Munich MFL Trip

A language-immersion trip to Munich designed to build confidence in German through cultural visits, authentic experiences and everyday communication.

Years 10–11



April 2026
Austria Ski Trip

A popular residential ski trip combining high-quality instruction, mountain adventure and opportunities to build independence and resilience.

All Years



June 2026
Mendip Activity Camp

An action-packed outdoor education camp focused on teamwork, challenge and personal development in a supportive residential setting.

Year 8

For more information, please email co-curriculum@truroschool.com



June 2026
Brittany MFL Trip

A curriculum-linked visit to Brittany giving students the opportunity to practise French, explore local culture and gain confidence in real-world language use.

Year 8



August 2026
Ashbury Manor Sports Trip

A specialist pre-season sports trip offering high-quality coaching and leadership development in a fun training environment.

Years 10-13



October 2026
New York Trip

An unforgettable educational trip exploring iconic landmarks, arts, culture and history in one of the world's most dynamic cities.

Years 10–13



October 2026
Morocco Surf Trip

A unique adventure combining surf coaching, cultural immersion and outdoor learning along Morocco's Atlantic coast.

All Years



March 2027
Canada Ski Trip

A premium ski experience in Canada, offering outstanding snow conditions, expert tuition and breathtaking alpine scenery.

All Years



July 2027
Overseas Expedition

A life-changing Outdoor Education expedition focused on environmental awareness, conservation, teamwork and personal challenge.

Years 10-13

co-curriculum@truroschool.com



Sport

How much sport do pupils get per week?

Year 7 - 9 all have half a term of netball, football, rugby and hockey across the Autumn and Spring Terms, and a full Summer Term of striking and fielding (cricket, rounders, tennis etc). All Year 7 - 9 (1st - 3rd Year) pupils will take part in these sports.

Year 7 - 9 pupils also have at least one timetabled double lesson of PE each fortnight, which includes swimming, gym, rackets and health & fitness on a rotation basis.

Year 7 - 9 have 300 minutes of physical activity lessons each fortnight, not including WAA or optional clubs.

Year 10 and 11 have 150 minutes of physical activity lessons each fortnight, not including WAA or optional clubs.

Year 10 and 11 can choose their options, which vary depending on the term.

Pupils off sport

If your child needs to miss a PE/games lesson, please email their PE teacher or use the following address sportsadmin@truroschool.com Pupils should always bring in their PE kit as sessions can be adapted and pupils can experience leadership opportunities.

How do we know what PE and games kit my child needs and on which day?

PE and games lessons are scheduled on your child's timetable. Games lessons include the whole year group; PE lessons are taken in Form Groups.

PE lessons will always require: a PE shirt, shorts or skorts and white socks (optional games jumper if outside). If your child is swimming during their PE lessons their PE teacher will notify them in advance (via their Microsoft Teams group).

Games lessons will require: a PE shirt (boys will need to wear the white collared reversible shirt), shorts or skort and Truro School games socks. They will also need appropriate equipment eg gumshield, shinpads etc.

If you are unsure as to what kit your child requires, please ask them to check their PE/Games page on Microsoft Teams. You can also email sportsadmin@truroschool.com.

Will my child play in a sports team?

At Truro School we want all of our pupils to experience a broad range of sports and enjoy spending time with friends. If a child is interested in playing in a Team, we recommend they sign up for the sport as their Wednesday Afternoon Activity and attend the appropriate after school club. We run a number of Teams in each sport and aim to give every interested pupil the opportunity to play in a Team. Many fixtures take place during WAA alongside training sessions.

Fixtures and Team Sheets are posted on our sports app SOCS https://sport.truroschool.com/ and we encourage pupils to be proactive in checking the Team Sheet and reading the additional information that goes with it. The password to access the Team Sheets on SOCS will be emailed to all parents at the start of the year.

Team sheets will only be emailed out to parents under the following circumstances

- Out of hours fixtures on weekdays (eg. a fixture that returns to school later than 6pm)
- Saturday fixtures
- Fixtures and tournaments that require pupils to miss the school day

Spectators

Spectators are very welcome at fixtures. If a fixture is taking place within school hours and you would like to support the team, please do remember to sign in at the SBA, before going to the fixture. This helps us keep a record of who is on site for fire alarm purposes, in addition to our safeguarding commitments.

Sadly, dogs are not allowed on our school site.



Motto, Values and Ambition

Our Motto

Our motto is Esse Quam Videri, meaning 'to be, rather than to seem to be.'

Founded by Methodists in Cornwall in 1880 our School is a welcoming community in which children and adults can flourish, thrive and be happy. They enjoy being and becoming the very best of themselves.

Our Values

From Nursery through to Sixth Form, the values our community nurtures are:

- **Curiosity** to always want to discover and learn more, academically and more widely too.
- **Confidence** to build resilience by learning from both successes and failures alike.
- **Compassion** to understand and champion the needs of others, in our community and beyond.
- **Creativity** to be imaginative in how we express ourselves and approach new challenges.
- **Courage** to enjoy becoming the very best of who we are, with integrity and ambition.

Our Ambition

To be a community of inclusion and excellence delivering the best educational journey in the South-West.

Our community and its culture reflect our Methodist foundation and our ongoing evolution in an inspiring Cornish setting. In an ever-changing world, we support and challenge young people to thrive – personally, spiritually, academically, socially, and physically. We value our pupils in the diversity of their identities, beliefs, abilities, talents, interests, backgrounds, and needs.

The happiness, energy and wellbeing of our community shapes and inspires who we are and who we can become.



Competition Houses

The concept of houses had originally been established at Truro School in 1904 with East, Hall, Tower and Town (for day boys) with the idea of creating fairer competitions in sport. The houses were reformed in 1921 to incorporate all aspects of school life, not just sport. The new names reflected the early life and origins of the school as well as honouring prominent figures in the school's history.

All pupils and staff belong to one of four competition houses - Smith, School, Vinter and Wickett.

There are two house meetings each term and there are a number of competitions. Pupils can win points for their House through Inter-House academic and sporting competitions which includes the annual Top House Quiz, Chess, Sports Day, Swimming Galas and many, many more.

HEAD OF COMPETITION HOUSES

- **SCHOOL HOUSE (GREEN)**
- **SMITH HOUSE (BLUE)**
- **VINTER HOUSE (GOLD)**
- **WICKETT HOUSE (RED)**



2026 House Captains

School Colours

TRURO SCHOOL

CRITERIA FOR AWARDS

Colours are awarded for representing co-curricular areas of school life, recognising loyalty and dedication together with a major commitment and contribution to a co-curricular area. They should be a permanent recognition of an outstanding achievement. There are three types of school colours:

Junior Colours

Awarded to Year 8 pupils

Covering commitment across Year 7 and 8

Junior Colours: Blue Lapel Badge

These should be awarded towards the end of the appropriate term in Year 8 and should be in recognition of:

- Sustained commitment, displaying loyalty and dedication
- The attainment of dedication to performance throughout Year 7 and 8
- A positive attitude to playing and performing, as requested
- A positive role model and being an ambassador for Truro School

Pupils, who may have joined the school part way through Year 7 or 8, who have made an outstanding contribution and demonstrated the criteria described above, may also be awarded Junior Colours, as decided by the department leader.

Middle Colours

Awarded to Year 11 pupils

Covering commitment across Year 9, 10 and 11

Middle Colours: Silver Lapel Badge

These should be awarded towards the end of the appropriate term in Year 11 and should be in recognition of:

- Sustained commitment, displaying loyalty and dedication
- The attainment of dedication to performance throughout Year 9, 10 and 11
- A positive attitude to playing and performing, as requested
- A positive role model and being an ambassador for Truro School

Pupils, who may have joined the school part way through Years 9-11, who have made an outstanding contribution and demonstrated the criteria described above, may also be awarded Middle School Colours, as decided by the department leader.

Sixth Form Colours

Awarded to Upper Sixth Students

Covering commitment across the Lower Sixth & Upper Sixth

Senior Colours: Gold Lapel Badge

These should be awarded towards the end of the appropriate term in the Upper Sixth and should be in recognition of:

- Sustained commitment, displaying loyalty and dedication
- The attainment of dedication to performance throughout the Lower Sixth and Upper Sixth
- A positive attitude to playing and performing, as requested
- A positive role model and being an ambassador for Truro School

Scholarships

WHEN AND WHAT ARE SCHOLARSHIPS AWARDED FOR?

Each Spring Term, the Head awards a small number of academic and co-curricular scholarships. Pupils and their parents are invited to take part in the scholarship programme by letter, with new scholars announced and celebrated during a special whole school assembly.

Scholarships are awarded in recognition of a pupil's commitment, engagement, ability, and talent. They are not simply about being the 'best' in a given field, but rather about demonstrating a truly scholarly attitude - one marked by passion, curiosity, and dedication.

With the exception of Chorister, Fencing and Sixth Form Diploma Scholarships, our scholarships do not carry fee remission. Instead, we direct the associated resources towards the provision for the child. Any family is, of course, welcome to apply for means-tested support through our bursary programme. This approach allows greater flexibility for pupils, ensuring they are not bound to scholarship contracts that may not align with their evolving interests and development.

HOW DOES THE SCHOOL SUPPORT ITS SCHOLARS?

Our Enrichment and Scholarship Coordinator (ESCO) oversees the support and development of both academic and co-curricular scholars. Acting as a key point of contact, the ESCO provides mentoring where valuable and coordinates a calendar of enrichment opportunities, delivered at least once per term. These sessions are designed to ensure that the curiosity and talent that has merited scholarship status can be nurtured and broadened in its scope.

In addition, academic and co-curricular departments offer enrichment activities tailored to specific areas of interest. It is expected that scholars engage with these where they relate to areas of passion and interest.

Contacting School Staff

To ensure messages reach the right person first time, parents are encouraged to contact the most appropriate member of staff directly, rather than a general group of staff.

URGENT COMMUNICATION

For communication that requires emergency action, please telephone the School Office during opening hours on 01872 272 763. Staff may not view emails immediately because of existing commitments such as teaching.

If your concern of urgency is a matter of safeguarding, please state this in your call to the School Office.

NON-URGENT COMMUNICATION

For communication that does not require immediate action, or to request a conversation at an agreed time, email is encouraged. Please see the flow chart on the right for guidance.

Staff email addresses are available on the Parent Portal. Alternatively, parents can email enquiries@truroschool.com, and messages will be forwarded to the relevant department.

USEFUL CONTACT DETAILS

Reception opening hours, term time: 8.30am – 5.00pm, out of term: 9.00am – 4.00pm (weekdays)

General enquiries: enquiries@truroschool.com

Safeguarding concerns: DSL@truroschool.com

Medical centre: medic@truroschool.com 01872 246020

SEND department: SENDCO@truroschool.com

For finances or fees: salesledger@truroschool.com

Admissions: admissions@truroschool.com

Transport: transport@truroschool.com

Uniform Shop: truro.shop@monkhouse.com 01872 271461

ATTENDANCE AND ABSENCE

For absence or late arrival, please email:
absence@truroschool.com or call 01872 246118

If pupils arrive after 8.45am they must sign it at Reception.

A reminder that requests for absence for a planned appointment or event should be made as far in advance as possible in writing to the absence email: absence@truroschool.com.

All requests will be considered by the Deputy Head (Pastoral), consulting, where necessary, with the Head. We do ask for as much notice as possible and supportive acceptance if, for any reason, we feel that permission should not be granted.

Pupils will only be granted leave to be absent from school in exceptional circumstances. Requests for absence for a holiday or recreational reasons are not considered to be exceptional circumstances.

Contacting School Staff

Principles of triage and referral

First Contact

Staff email addresses are available on the Parent Portal. Alternatively, parents can email enquiries@truroschool.com, and messages will be forwarded to the relevant department.

Boarding parents should also contact the relevant Houseparent or Head of Boarding.

Pastoral Query	Academic Query	Co-Curricular Query	Operational or Admin Query
Eg wellbeing, behaviour., learning across subjects **Email Form Tutor**	Eg subject-specific learning or progress **Email Subject Teacher (cc Form Tutor)**	Eg Clubs, activities, trips or WAA **Email Form Tutor**	General School information: **Email enquiries@truroschool.com** **Tel: 01872 272763** See previous page for useful contacts.

Second Contact

If further support is required following response from your First Contact, or you feel matters remain unresolved, please do follow up with the appropriate line manager or Middle Leader.

(If you are unsure who is the relevant contact, please email enquiries@truroschool.com to ask)

Pastoral Query	Academic Query	Co-Curricular Query	Operational or Admin Query
Email Head of Year or Head of Section (eg Head of Year 9 or Head of Lower School)	**Email Head of Department** **(eg Head of Maths or Head of English)**	**Email Director of Co-curricular Area** **(eg Drama/Sport/Music)**	**Head of Department** **(eg Head of Estates)**

Third Contact

If further support is required following response from your Second Contact, or you feel matters remain unresolved, please do follow up with the appropriate line manager or Senior Leader.

(If you are unsure who is the relevant contact, please email enquiries@truroschool.com to ask)

Pastoral Query	Academic Query	Co-Curricular Query	Operational or Admin Query
Assistant Head (Pastoral) **Deputy Head (Pastoral)**	**Assistant Head (Learning and Teaching)** **Assistant Head (Director of Studies)** **Deputy Head (Academic)**	**Deputy Head (Co-Curriculum and Partnerships)**	**Director of Department** (eg Finance Director)

FURTHER ACTION

If you have ongoing concerns following dialogue with staff as outlined above, you will be encouraged to consult our Complaints Policy that is available on the Policies page of our website.

Communication from School to Parents

As a School, we believe in the importance of clear, honest and timely communication to and with parents. This includes prearranged or scheduled communications such as bulletins, notices, calendared events or fixtures, reports and any wider school updates, as needed. We also aim to proactively share good news or successes about your child, as well as concerns or challenges.

Scheduled communications include:

FRIDAY BULLETIN

A weekly update with news, notices, upcoming events and links to key dates. Sent by email and also available on the school website.

DAILY BULLETIN

Important daily messages for pupils are communicated to them via a Daily Bulletin. The Daily Bulletin is read out to pupils during Tutor Time.

SCHOOL WEBSITE

The Truro School website provides an overview of life at Truro School for those within or outside our School community wishing to learn more about the School.

There is a 'Parent' tab https://www.truroschool.com/parents/ linking to information for parents, including Handbooks, Uniform, Menus, Transport and School Policies, along with links to the Parent Portal and School Calendars.

PARENT PORTAL

Truro School provides a Parent Portal and in the first few weeks of a child's first term at Truro School, each parent will receive details to log in.

Parents can also view their bills in the Portal. This system improves security for you and the School.

Truro School will never use email to request payment or payment details from parents. Parents must not engage with any email requesting this, and alert us to it.

PUPIL PORTAL

Every Senior School pupil will, on joining the School, be shown how to log on to the Pupil Portal. Here they can view their timetable along with notifications, merits, attendance and reports.

Tutors support pupils to ensure that they are using the Portal effectively to support their studies and their wider ownership and engagement with School life.

SCHOOL CALENDAR

The School Calendar is published at the beginning of every term giving all the main dates for the term's activities.

Parents should check the online calendar regularly. It can be downloaded onto a phone or tablet — instructions for this are available on our website.

SPORTS CALENDAR

The School Sports Calendar gives details of all upcoming fixtures. It is password protected. The password, and detailed instructions of how to use the system, will be e-mailed to all new parents at the beginning of the year.

Our Co-Curricular Calendar is also available via the Parent Portal, where parents can follow the SOCS link to access.

DIRECT COMMUNICATION FROM SCHOOL

Messages from tutors, teachers, Heads of Year or Heads of Section are usually sent by email or telephone.

Text messages are used only for urgent school-wide communications (e.g. closures).

SCHOOL REPORTS

Regular feedback is key to ensuring academic achievement is on track and nurtures strong educational partnership between School and Home.

Parents will receive:

- Termly Progress Reports. These reports are divided into two sections; Attainment and Learning Scores.

- Annual Full Written Report. A full written report is provided each year, including subject comments, targets in public examination years and reports from your child's Tutor and Head of Year.

If you wish to discuss the comments, grades or scores given, the first point of contact for day pupils is your child's Form Tutor and for boarders is the Housemaster or Housemistress.

PARENTS' EVENINGS

Parents' evenings take place annually through an online platform called SchoolCloud.

You will be sent instructions on how to use this prior to the event. Pupils are invited to attend as well although this is not compulsory. Dates will be advertised in the termly calendar.

PARENT INFORMATION EVENTS

Across each year there are also in-person presentation or information events for parents on site. Some of these are open to all, such as the annual launch of the current year's School Action Plan each Autumn. Some will be more year group specific in their targeting, such as GCSE or A-Level Options events, or evenings with a particular pastoral focus. Parents of pupils new to the School or Sixth Form will be invited to a Welcome Evening at the start of their Autumn Term.

These events will always have a Senior Leadership Team presence and provide opportunities for wider discussion amongst parents and with School staff.

LETTERS FROM THE HEAD AND SENIOR STAFF

Truro School staff will also write to parents at the beginning and end of each Term. These letters will include useful information about the School and/or a child's specific Year, Form, or Class Group.

In addition to our scheduled communications, our staff are encouraged to communicate good news and share success, as well as to consider communications around concerns or challenges. Depending on the nature of the news, this may be communicated via behavioural rewards or consequences in the Portal, via email or through telephone dialogue.

THE FRIENDS OF TRURO SCHOOL (FTS)

The FTS is a volunteer parent run and parent led network of support, social contact, and informal advice, always seeking to support the School and the family experience of being part of its community.

Communications on behalf of the FTS are often shared by the School, who remain immensely grateful for the time and care devoted to the School by the FTS members. You can contact the FTS by email on fts@truroschool.com.

Communications Culture

In all communications and interactions between those within our School family, we expect the School's values to be upheld. In practice we consider this to mean:

OUR EXPECTATIONS OF PARENTS

- Please use email for non-urgent matters and telephone the School Office for anything requiring immediate attention.
- You are welcome to email at a time that suits you, but staff are not expected to reply outside working hours, weekends or holidays.
- We value conversations. For more complex matters, we encourage phone calls or face-to-face meetings, and you are always welcome to request these. Sharing a brief outline in advance can be helpful.
- We encourage pupils to develop their own communication skills. Where appropriate, please support your child in contacting staff directly.
- Please ensure your contact details are always up to date via enquiries@truroschool.com
- All communication should remain respectful and constructive. If you have concerns about communication, please contact a line manager or member of the Leadership Team.
- Messages of thanks and appreciation are always welcomed.

OUR EXPECTATIONS OF STAFF

- Staff aim to communicate clearly, professionally and consistently, while balancing their teaching and wider responsibilities.
- Safeguarding concerns are always prioritised and acted upon immediately.
- Emails will be acknowledged within two working days. Where needed, staff will indicate how and when a fuller response will follow.
- There is no expectation for staff to respond outside reasonable working hours.
- When absent, staff will use auto-replies to guide enquiries.
- Staff will not respond to disrespectful or abusive communication and will seek support where needed.
- Communication with pupils will include appropriate oversight (e.g. copying in relevant staff).
- Staff will involve colleagues where helpful and seek guidance if concerns are not resolved.
- Appreciation and positive feedback are acknowledged and encouraged.

MEETINGS AND CONVERSATIONS

Where helpful, we encourage moving from email to a phone call or face-to-face conversation. Key discussions and agreed actions will be followed up in writing to ensure clarity.

SOCIAL MEDIA

Parent-led social media groups can be valuable but are not mandatory to be part of. Those who set up and administer groups associated with the School are advised they are likely to be data owners under law and hence accountable in law over how personal data is used or shared in group chats. For that reason and others, we ask that all communication in these groups reflects the School's values. Concerns about named or identifiable individuals should be raised directly with the School and not discussed within a group chat. As we remind the children, posts cannot be guaranteed to be private. The School does not have oversight of these groups. Should you have concerns about how they are being used or their content, you are encouraged to direct them to the group administrator and if needs be to any wider authority.

FEEDBACK

These guidelines are designed to support a strong home–school partnership. Feedback is always welcome via CLL@truroschool.com.

School Policies

Parents are encouraged to visit the Truro School policies webpage to access the full range of school policies, which are regularly reviewed and updated.

These policies underpin the safe, supportive and well-managed running of the school and cover key areas including safeguarding, behaviour, curriculum, health and safety, attendance, and data protection, as well as more specific guidance for Senior School pupils.

The webpage provides comprehensive detail on expectations, procedures, and responsibilities, and should be referred to whenever further clarification is required.

Policies available on the webpage include (but are not limited to):

- School Rules
- Safeguarding and child protection
- Anti-bullying and anti-racism
- Behaviour and school rules (including positive behaviour and values)
- Alcohol, drugs and tobacco
- Attendance and supervision
- Curriculum and assessment (including exams and feedback)
- Online safety and use of images
- Health, first aid and general health
- SEND and learning support
- Equal opportunities
- Complaints (including boarding complaints)
- Guardianship (policy and agreements)
- Missing pupils
- Searching and confiscation
- Use of reasonable force
- Uniform guidance
- E-bike policy
- Data protection, privacy and records retention
- Admissions and parent contract
- Risk management, fire safety and health & safety
- Prevent (counter-extremism)

These sit alongside wider whole-school policies such as accessibility, recruitment, and risk management. All policies are reviewed regularly and can be viewed using the link below.

Click here to view our Policies
https://www.truroschool.com/parents/policies/



School Network and Internet Acceptable User Policy

Appropriate access is the shared responsibility of the School, the parents/guardians/carers and the pupil. Truro School will provide access to and encourage a thoughtful use of information, teaching and learning resources accessible on the Internet and will provide guidance and instruction in the appropriate use of such materials. Parents and guardians are responsible for agreements their children make and the actions they take. Students are responsible for good behaviour on the Internet.

ACCEPTABLE USER POLICY

Information Communication Technology, which includes the use of the internet, VLE, email and mobile technologies is an important part of learning at Truro School. We expect all pupils to be safe and responsible when using any ICT. It is essential that pupils are aware of eSafety and know how to stay safe when using ICT. This policy applies to all school computers and devices along with any personal mobile and tablet devices you bring to use in school. It also applies to the use of any school accounts when learning at home.

Pupils are expected to read and accept these terms and conditions.

• I will only use the school computers for education purposes and will not download or install software on to school devices. Downloading executable files (.exe) is forbidden.

• I will only use mobile devices in class with the permission of my teacher.

• I will only log on to the school network/portal/VLE with my own user name and password. I will keep my password secure and ensure it is changed on a regular basis.

• I will not attempt to log on using another person's username and password with or without their permission and will not use another person's account.

• I will always use my school email address for school communications including contact with other students, teachers and staff and ensure that all communication is responsible and sensible.

• I will be responsible for my behaviour when using the Internet and other school resources.

• I understand that excessive bandwidth usage and/or downloading may incur speed restrictions to my mobile device.

• I will not browse, download, upload or forward material that could be considered offensive or illegal. If I accidentally come across any such material, I will report it to a member of staff immediately.

• I will not give out any personal information such as names, phone numbers or addresses. I will not arrange to meet someone unless this is part of a school project approved by my teacher or parent/guardian.

• Images of pupils and staff will only be taken, stored and used for school purposes and in line with school policy. They will not be distributed outside the school environment without express permission.

• I will ensure that my online activity, both in school and outside school will not cause the school, staff or other pupils' distress and it will not defame, undermine, misrepresent or tarnish the reputation of the school and its users.

• I will support the school approach to online safety and not deliberately upload or add any images, video, sounds or text that could upset or offend any member of the school community.

• I will respect the privacy and ownership of others' work on-line at all times and will not take information from the Internet and pass it off as my own work.

• I will not attempt to bypass the Internet filtering system or circumvent any security features of the school network.

• I understand that all my use of the Internet and other related technologies can be monitored and logged.

Mobile Devices and Yondr

Truro School is a smartphone free space for pupils during the school day. This includes when pupils are on site before the school day starts, during co-curricular clubs or other activities after 3:50pm and in the Library after 4pm, unless permission is given by staff.

We use a system called Yondr, which requires pupils to store their phone in a secure pouch provided by the School. The pouch remains School property, and replacement costs will be charged if it is lost.

Pupils must place their phone in their named Yondr pouch during morning registration. Pouches are locked and unlocked at designated stations, available between 3.50pm and 8.45am each day.

When a Year 7-11 Year pupil needs to contact his or her parents or guardians in an emergency during the school day, they should go to the School Office and request to make a phone call.

When parents or guardians need to contact children in an emergency during the school day, they should phone the School Office and a message will be relayed promptly. If a parent or guardian of a boarder is unable to contact a pupil in an emergency out of normal school hours, they should contact the Housemaster or Housemistres.

In subjects such as Art and DT, staff may occasionally allow device use for learning.

Laptops and tablets may be used as a pupil's normal way of working, when this has been agreed in advance by the school, for example by a pupil with specific learning needs.

Sixth Form students may use mobile devices in the Sixth Form Café or Centre, but not elsewhere on site unless permission is given.

When permission has been given for pupils to use mobile devices, they are expected to use devices in accordance with the Network User Agreement, even when they are not accessing the school network. If, in the opinion of a member of staff, a pupil is using



their mobile device in an inappropriate manner or disturbing other pupils through the use of a mobile device, permission to use the device may be withdrawn by any member of staff, even out of school hours or where permission has otherwise been granted.

For health and safety reasons pupils must not walk around the campus wearing headphones. Pupils must not take mobile devices into examination rooms even if they are switched off. Specific guidance concerning the use of electronic devices in public exams can be obtained from the Examinations Officer. Mobile devices should not be used in, or left in, changing rooms or toilets, including outside normal school hours.

On school trips, devices may only be used with staff permission. Cameras must not be used without permission, and images must not be shared online unless specifically allowed.

If a device is misused, it may be confiscated and returned at the end of the day, trip, or at staff discretion in boarding.

Truro School accepts no responsibility whatsoever for theft, loss, damage or health effects (potential or actual) relating to mobile devices.

The Friends of Truro School (FTS)

The Friends of Truro School (FTS) is designed to bring the strong and inclusive community of Truro School Senior and Prep parents, pupils and teachers together.

All parents / guardians of pupils at Truro School Senior and Prep are automatically members of the FTS.

As a collaborative team of parent volunteers, we organise regular community events at both schools. Past events include Quiz and Curry nights, wine tastings in collaboration with the Cookery School, cheese and wine evenings, the fun Triathlon at the Prep, Christmas events such as wreath making, and Christmas pudding making, and the Prep Christmas Fair, as well as the Summer Fair, the fantastic end of year Summer Ball and the cream tea and cake stall at Truro School Senior Sports Day.

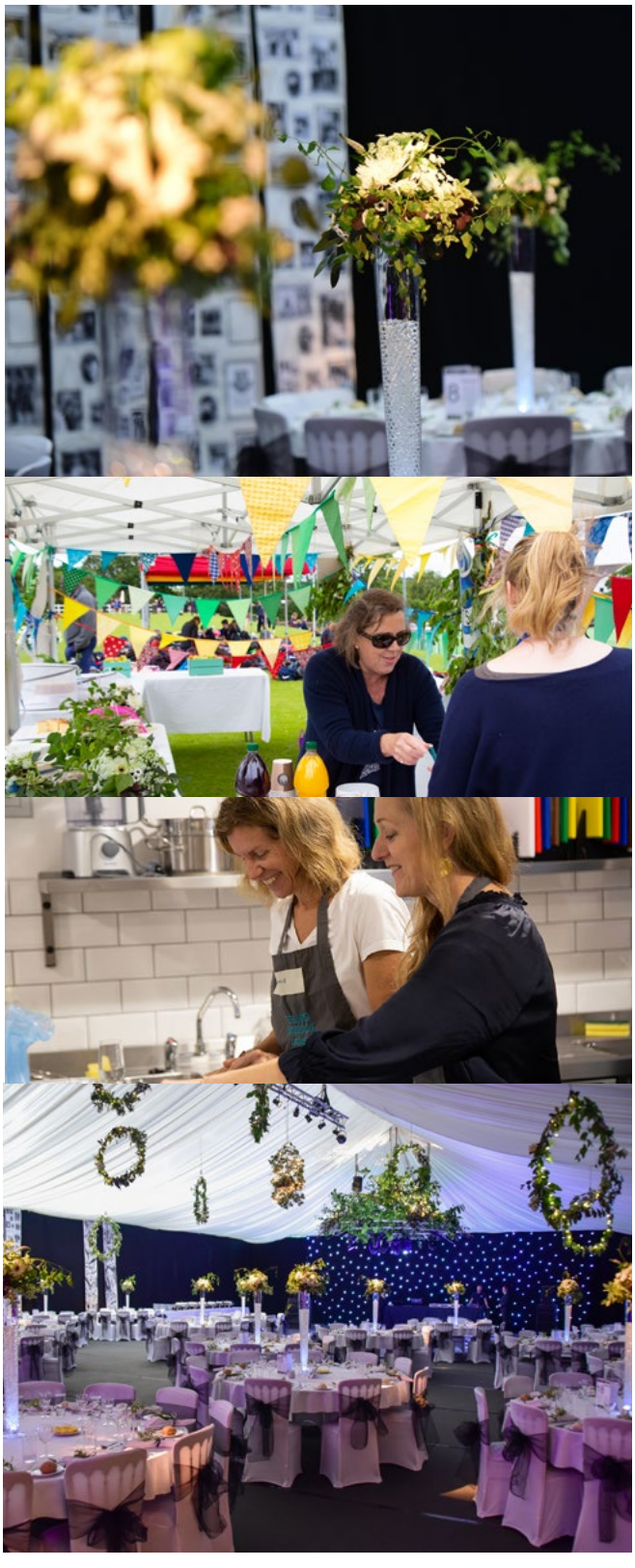
Please see the weekly school newsletter, posters and the FTS page of the school website - look under the Parent's tab. The FTS also hosts individual parent-led Facebook groups for all years - please contact us if you have any difficulty accessing them.

The FTS works to enrich our children's school experience, strengthen the School community, raise funds to help enhance the facilities of the School and ensure that our children get the most out of their time here.

Thank you very much for your support and we look forward to seeing you at events around the school. If you would like to make contact, or if you would like to get involved with the FTS, please email the FTS team, at fts@truroschool.com

Best wishes,

The FTS Team
fts@truroschool.com



FTS Friends of Truro School

Transport

The school transport booking system is managed by Vectare, a company who specialise in transport software for schools.

We currently provide a service for the following areas:

- Wadebridge, Retallack and St Columb Major
- Rosudgeon, Helston, Rame and Penryn
- Newquay, Perranporth, St Agnes and Chiverton Cross
- St Erth, Hayle and Camborne

In the mornings we also operate shuttle services between Truro School and Truro School Prep and Truro School Prep to Truro School. In the afternoons, the shuttle service only runs from Truro School Prep to Truro School.

How do we book?

On-line bookings can be made for either termly travel or ad-hoc travel depending on your requirements. Termly bookings for the new school year will go live mid-August and ad-hoc bookings will go live towards the end of August - 'go-live' dates will be advertised on our website transport page.

https://www.truroschool.com/parents/transport/

On this page you will also find a guide to setting up your account with Vectare and the link to the Vectare on-line booking system. If you are new to the school you will only be able to set up your account on the go-live dates. When you log into Vectare there is a School Bus Guide detailing all of bus stops on the routes.

Where do I get the bus from?

School coaches pick up and drop off by the Railings. School minibuses pick up and drop off at Epworth Court.

Where are 'The Railings'?

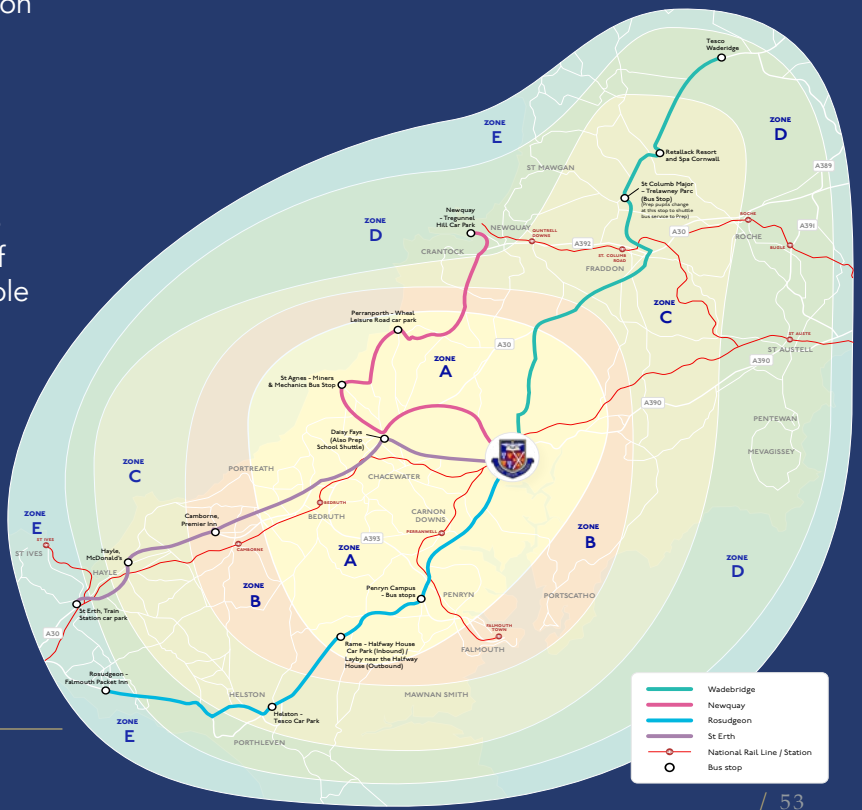
The Railings are located on St Clements Hill. A pathway leads from 'The Railings' to the side of the Music Department/Wilkes Building.

My child is travelling to school by train. Is there a bus service?

For pupils who travel to school by train, First Bus provide a bus service to and from Truro Railway Station.

Further details on timings and how to purchase tickets can be found on the website > https://www.truroschool.com/parents/transport/ or https://www.firstbus.co.uk/cornwall

Please email transport@truroschool.com if you have any questions (please note this email is only monitored during term time). At other times, please email enquiries@truroschool.com.





Sixth Form

Sixth Form Charter

As a member of the Sixth Form you are involved in a partnership between yourself and Truro School. In this partnership there will be expectations and responsibilities on both sides. This Charter indicates what you may expect from the School and what the School, in return, expects from you.

The School will:

- Offer you an environment where you can reach your academic and personal potential
- Offer opportunities for you to develop leadership skills
- Offer guidance and advice in choosing your Post 16 Pathway
- Offer the best teaching within its available resources, to prepare you for Advanced Level and other examinations
- Set Target Grades based on your prior performance and assess your progress towards them
- Set and mark work on a regular basis and indicate how you may improve
- Report to you and your parents your progress, and implement strategies aimed at improving your level of performance
- Offer a programme of study that prepares you for life as a Sixth Form student and for life beyond the Sixth Form
- Help you in your application for a place in Higher Education, employment or other Post 18 Pathway.
- Offer advice and a help service after the publication of your A-Level results and other examinations.

You are expected to:

- Support fully the ethos of the School and show leadership to the rest of the School
- Adhere to the School rules and regulations applicable to members of the Sixth Form
- Commit the necessary time and effort to your A-Level studies or other Post 18 Pathway to reach your potential
- Attend punctually all time-tabled lessons, tutor periods, assemblies and other clubs, activities and societies required of you
- Submit work on time and of an appropriate standard
- Take a full part in the life of the School and use your talents to the full, both in class and in co-curricular activities, including representing the School and House in sport, music, drama and other activities
- Enjoy yourself, respond positively to the work and develop social skills which will equip you to meet successfully the challenges of life after leaving Truro School.

Sixth Form Driving and Parking

Sixth Form students may drive to school providing they have applied for a parking permit and agree to abide by the conditions of issue. Please note that cars must not be used during lunch time or before 12.30pm. Passengers may not be carried except with the written permission of their parents.

Failure to abide by the conditions of issue will result in parking permits being revoked, either temporarily or permanently.

Sixth Form

All Sixth Form students must be present on site between 8.45am and 3.50pm and must attend all registration periods, lessons and other commitments.

If students arrive at school late, they must either go to their tutor group if arriving during form time, or sign in with the Sixth Form Administrator before going to lessons. It is important students do sign in if late, as the school will contact parents if a student is absent and no reason has been provided.

Year 13 can leave from 12.30pm providing they have no lessons beyond this time. Year 12 can do the same but only in the Spring and Summer term once they have successfully made the transition into Sixth Form and maintained a solid set of progress grades. Whatever the occasion, they must sign out in the Sixth Form Office if leaving school before 3.50pm.

Academic Study in the Sixth Form

Working habits within the Sixth Form will be much more flexible than those at GCSE: students are no longer in a timetabled lesson for every period of the school day and have options as to what they do in their non-contact time. Central to success will be their organisational and time management skills and effective use should be made of the student portal to achieve this.

All subjects will provide information on the content of their courses and will provide students with an overview of how the course progresses. As such, students are in a position to read ahead and prepare for future lessons if they haven't been set specific tasks to do in their own time.

Students who fall behind in their work will be spoken to by the relevant departments in liaison with the Heads of Year. Where students fall behind in a number of their subjects, or fail to show an improvement over sufficient time, timetabled Supervised Private Study periods will be allocated, requiring students to study in the Library, as well as attending clinics.

In such instances, parents will be contacted by your form tutor, Heads of Year or your houseparent in order to discuss support strategies.



Sixth Form Dress Code

The Sixth Form is a significant transitional phase in a student's education. Sixth Form students will become more independent in many areas of their lives which includes their organisation in how they present themselves. As such we allow a dress code which gives students the scope for self-expression within defined parameters.

The final arbiters of what is and what is not acceptable are the Head of Sixth Form, the Deputy Heads and the Head.

Sixth Form students will dress **formally, in a smart and professional manner** that would be appropriate for attending an interview. The Sixth Form set the standard for the rest of the school and for this reason variations that detract from this will not be acceptable.

THE FOLLOWING OUTLINES WHAT IS ACCEPTABLE WITHIN THE SIXTH FORM:

- Students should wear a jacket with trousers, a business dress or skirt.
- Jackets must be well tailored and trousers must hold a crease. Skirts should reach just above the knee.
- Students should wear a smart top/blouse or shirt and tie. Smart, tidy beards are permitted.
- Jackets should be worn at all times around school, unless specific permission has been granted.

THE FOLLOWING ARE NOT ACCEPTABLE (PLEASE NOTE THAT THIS LIST IS NOT EXHAUSTIVE):

- Denim clothing of any form, riveted trousers and miniskirts.
- Bare shoulders, cleavage and midriffs must not be visible.
- Jumpers may not be worn as a substitute for a jacket.
- Trainers, flip flops and slouch boots.
- Other than earrings, any further form of visible body-piercing and tattoos are not permitted.

Sixth Form Summer Dress
Students do not need to wear a jacket or tie if Summer Dress operates. Summer Dress is only permitted if the weather is appropriate and if permission is given by the Head.

Games Kit in the Sixth Form
P.E. and games are optional in the Sixth Form, but those taking part must wear Truro School sports kit, activity appropriate, which can be purchased from the School Uniform Shop. Please ensure all kit is clearly labelled. From time to time the Games department will offer specific squad training kits and will send these out separately.

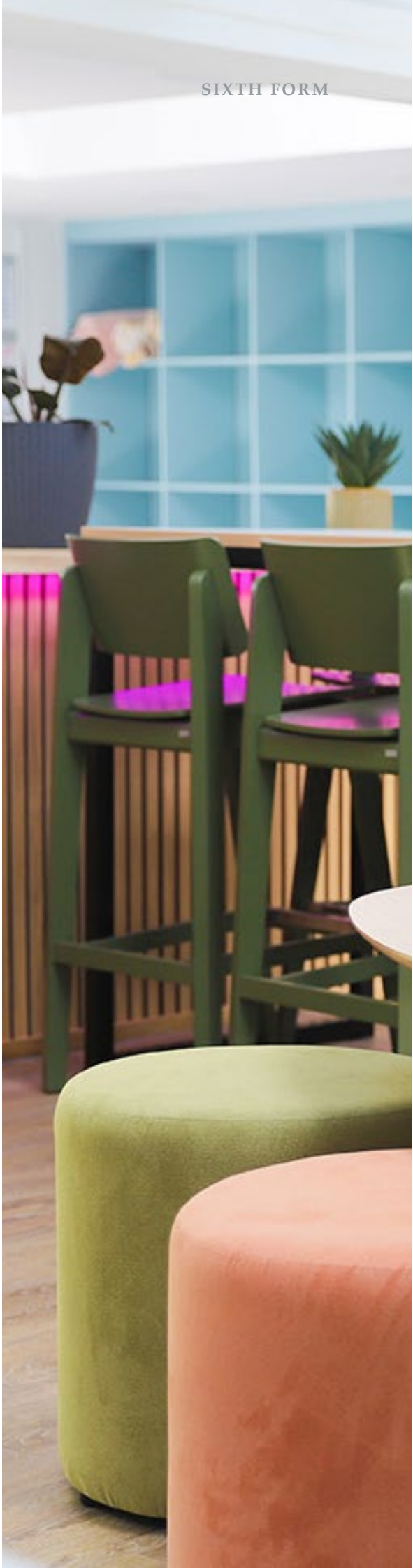
Sixth Form Facilities

You are welcome to use the Sixth Form common room, computer room and the Sixth Form Hub when not in lessons, registration or assembly. Music may be played in the common room before school, at break, at lunch time, and in the afternoon, provided it does not disturb the work of other students and staff within the Sixth Form centre.

Sixth Form students have their own dedicated dining area in the Heath Hall and may take their lunch from 12.30pm, provided they do not have a timetabled lesson or other school commitment. Year 13 may also take lunch in the Sixth Form Hub from 12.30pm if they have no timetabled lesson.







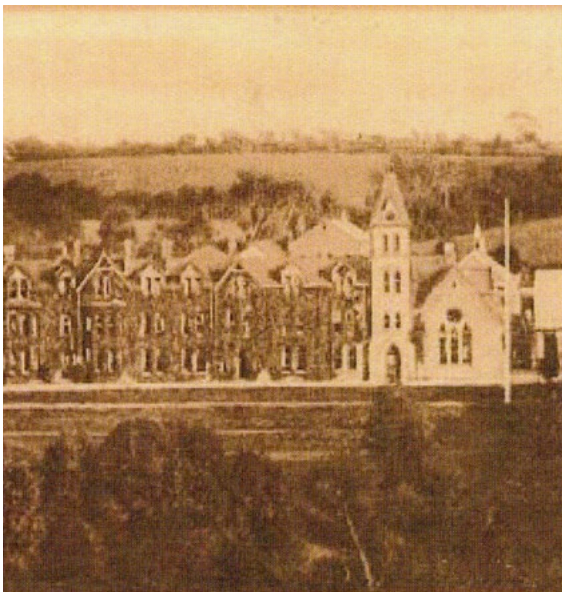


Old Truronians

Every pupil that attends Truro School becomes an Old Truronian when leaving. Our alumni are spread far and wide across the globe and some are closer to home. No matter where they are we are extremely proud of them and remain interested in what they are doing. Our annual 'Truronian' Magazine is the official alumni magazine for former pupils and staff of Truro School.

Whilst we are proud of every pupil who attends the School, there are a number of individuals who we wish to share their achievements with our wider community due to their contribution in their field or due to any significant honours bestowed upon them. Discover some of our most notable Old Truronians at https://www.truroschool.com/oldtruronians/notable-old-truronians/





School Archive

Established in 1880, Truro School's historical past is a story worth telling. We're lucky to have a School Archive full of milestone moments, personal memories, and old photos depicting life at Truro School through the years.

Delve into the online School Archive by visiting https://www.truroschool.com/oldtruronians/school-archive/

Truro School Connected

A network for life...

Truro School Connected connects Sixth Form students to Old Truronians, current and former members of the Truro School Community to assist them with careers advice, guidance, work placement opportunities and networking links.

We also run a biennial Careers Convention providing pupils and students with the opportunity to talk to professionals from a wide range of industries including engineering, medicine, accountancy, graphic design and software programming, plus many more.

Visit https://www.truroschool.com/oldtruronians/truro-school-connected/ to find out more.



Truro School Foundation

Supporting life changing bursaries

Truro School Foundation (TSF) is a registered charity (charity no. 1070969), distinct from Truro School, with an overriding mission of widening access to the School via life changing bursaries.

Philanthropy at Truro School, in line with our Methodist foundation, is rooted in a commitment to being part of our local community, including widening access and extending the transformative power of a Truro School education. Our main way of doing this is via a commitment to means-tested bursary awards for children who would flourish at Truro School from families who would otherwise be unable to access this opportunity.



If you would like to know more about how you may be able to support our ambitions for the education of children in Cornwall, please contact the Foundation team at foundation@truroschool.com.

If you would like to know more about how to access means-tested bursary awards either for your own children or others you know, please contact our team at admissions@truroschool.com. All enquiries will be welcomed and responded to with care and sensitivity.

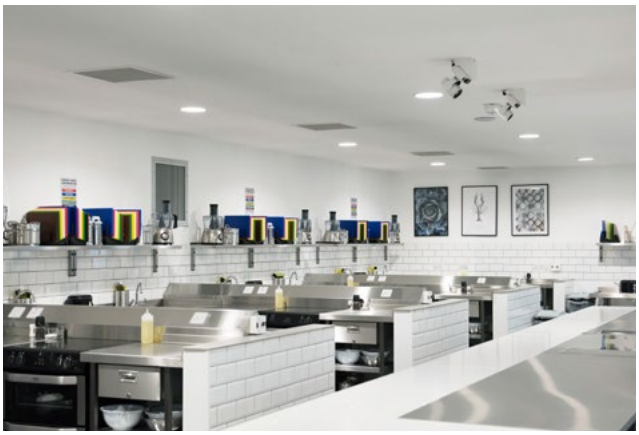
Truro School Enterprises

Through Truro School Enterprises, Truro School parents can enjoy our facilities as well as the pupils...

Truro School Cookery

Truro School Cookery offers a wide range of exciting cookery courses.

Our classes are an opportunity to chat, cook, perfect some skills in the kitchen and meet other like-minded people. For more information, visit truroschoolcookery.com





Truro School Cafe

The Café at Truro School Cookery is open for all of your coffee and cake needs! You will find a warm welcome and an enticing menu, including delicious Coffee, Cornish tea, and a wide range of homemade bakes and goodies.

We are open Monday to Friday during term time. Parents are welcome to join us in the Café between 0800-1030.

truroschoolcookery.com

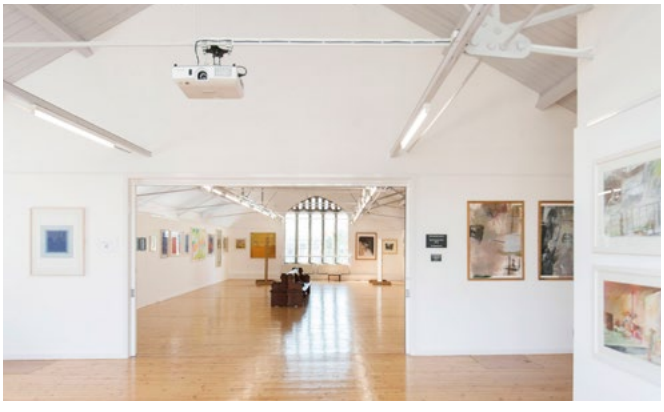
The Burrell Theatre

The Burrell Theatre theatre produces and showcases a diverse mix of theatre, dance, live music and film.

From exciting educational children's theatre, to historical adventure, to joyful comedy, our upcoming program is sure to include something for everyone.

burrelltheatre.com





Heseltine Gallery

The Heseltine Gallery is a beautiful exhibition and working space located in the heart of the Truro School grounds above the original Chapel.

The Gallery attracts a wide range of local and national artists who often exhibit their work alongside the Truro School Art Collection.

www.heseltinegallery.com



Sir Ben Ainslie Sports Centre (SBA)

Parent Gym and Swim Memberships: Parents of current pupils/students can take advantage of the excellent Associate Membership rates. Find out more on the website. Parents are also able to use the pool or courts on a pay per go basis.

Outside of school hours, we are pleased to offer pupils and students access to selected facilities at the Sir Ben Ainslie Sports Centre with discounted rates, including:

Court Hire: Truro School pupils/students receive 50% off the following activities when they are actively participating: Single court badminton, table tennis, pickleball, single squash court or ½ court basketball.

Swimming: Truro School pupils/students swim free during lane swim or family swim sessions (inflatable sessions are chargeable, friends and supervising adults must pay in all cases). Full swim timetable is available on the centre website. Please sign in at SBA Reception.

Gym Access (Holiday Rules):
Holiday access is dependent on year group:
Years 7–8: No access
Years 9–10: Access to cardiovascular and fixed resistance machines only before 6pm. No free weights, must train with a parent/guardian/carer who is a gym member, parents/carers must actively supervise
Year 11: Full access before 18:00, no access after 18:00
Lower & Upper Sixth: Full gym access

If you have any questions, please email info@sbasportscentre.com sirbenainsliesportscentre.com

Truro School Events

Truro School provides a superb setting for a wide range of events. We offer conference and seminar rooms, exhibition spaces, rehearsal and performance venues, wedding and celebration spaces, and filming locations, all suitable for both small and large events with flexible packages available.

In addition, full board accommodation is available in our comfortable boarding houses over the holidays.

Whether you are organising a residential trip or are a visiting choir or sports team, we can provide everything you need to make your stay as relaxed as possible

truroschoolenterprises.com



Frequently Asked Questions

We have compiled a list of FAQs, along with their answers and where to go within this booklet.

TRANSPORT

When/how can we book the School bus?

The school transport booking system is managed by Vectare, a company who specialise in transport software for schools.

Online bookings can be made for either termly travel or ad-hoc travel depending on your requirements. Termly bookings for the new school year will go live mid-August and ad-hoc bookings will go live towards the end of August. 'Go-live' dates will be advertised on our website transport page > https://www.truroschool.com/parents/transport/

If you are new to the school you will only be able to set up your account on the go-live dates but we will email you more information once available.

You will also find timetables and prices on the Vectare website. Bookings can be made for individual terms, or annually. Please see page 49

Where does my child get the bus from?

School coaches pick up and drop off by the 'Railings' (see below). School minibuses pick up and drop off at Epworth Court (see map).

Where are 'The Railings'?

The Railings are located on St Clements Hill. A pathway leads from 'The Railings' to the side of the Music Department/Wilkes Building.

SHELVES AND LOCKERS

Where do pupils leave their sports bag? Do they have access to a locker?

Shelving for bags and belongings are located close to, or in, all Form Rooms. These are convenient places to leave bags. In addition, pupils do have access to a locker, however they are rarely used. As a result, there are a limited number of lockers. If there is a need to use a locker, pupils may bring in a padlock and select one. At the end of the academic year, any lockers with remaining locks on will be removed.

Music instruments can be stored in the Music Department. They should be taken home at the end of the day.

UNIFORM AND APPEARANCE

Where is uniform information? Is there a second-hand uniform shop?

Please see Page 13

What are the expectations with PE kit?

Pupils will have Games/PE scheduled on their timetable. Pupils will be notified via the PE department as to which kit is needed each half term.

Can pupils wear make up and jewellery?

Please see Page 15

FORM GROUPS

What is a Form Group? How much time will my child spend in their Form Group?

Form Groups, Form Rooms, and Form Tutors are a consistent base for pupils each day. Form tutors are an important part of the pastoral network that supports your child but will also be your first point of contact if you have a question, good news to share, have concerns, or simply wish to touch base about your child.

Each morning, pupils go to their Form Room to be registered and will have Tutor Time, Assembly, or Chapel with their form groups. Importantly, in Year 7 and 8, the majority of lessons are taught in their form groups: these form groups are therefore viewed as being for classroom learning, rather than for socialising. There are plenty of opportunities outside the classroom for socialising as a whole year group, including at breaktime and lunchtime, in clubs and during WAA.

NB: Some subjects are taught in mixed form groups, such as Maths which is taught in sets based on current attainment levels, languages (after the first term

when they select which languages to continue with), and in DT and Art. There is also wider year group mixing when being taught in PE and Games.

Can we choose which Form Group?

In order to determine Form Groups, the School carefully considers social, pastoral and academic information provided by your child's current school, and the things we learned during interviews about hobbies and interests.

One other source of information is also parental input. Each family will receive a form to complete with their requests; please use this form when received. It is very important to note that we cannot make guarantees, but we will always do our best to link pupils up with at least one or two of their friends, and thank you for your trust in our decision making process.

When will pupils find out which Form Group they are in?

Year 7 will find our their Form Group during their taster day in June (details will be emailed). Form Groups for all other year groups will be confirmed during the induction day in September. Unfortunately, we are unable to give out this information prior to these times.

How many pupils are in a Form Group?

There are 20 - 24 children per Form Group.

Can pupils change Form Groups once at School?

Once allocated, our normal approach is to work with pupils and families to support integration and wellbeing in the forms allocated, rather than make changes.

Our experience is that this approach is normally far better for the children's longer term education and personal development. If, however, you feel there is a compelling reason to consider a change, or there is any wider concern about the Form Group, please do contact the Form Teacher or Head of Year.

MOBILE PHONES

Are pupils allowed mobile phones?

Yes, but they should be switched off and locked in the pupil's Yondr pouch during the school day including during co-curricular activities and in the Library (Year 7 - 11)
Please see page 47.

Do pupils need to have a mobile phone?

Pupils are not required to have a mobile phone. Where electronic devices are required, PCs and/or Tablets will be made available for pupils.

COMPUTERS

Does my child need a home computer?

Children will need access to a home computer with internet access for homework. Children do not need to bring a laptop into school as most classrooms have computer access. Children can also access the computers in the Library before, during and after school.

How do children log into their school computer accounts?

Children will be shown how to log on to the School computers and access their Microsoft account (MyApps) during their induction https://myapps.microsoft.com/. This includes access to all of their online apps, including Outlook Emails, Teams, OneDrive, Links to the Pupil Portal, Socs and much more. Your child will be given full training during IT lessons and can ask their Tutor if they need any additional help.

THE SCHOOL DAY

What are the timings for the school day?

Please see page 18

What is a WAA?

Please see page 30

CATERING

How does lunchtime work?

Each year group is allocated a separate time to enter the Dining Room. Pupils can choose their lunch the serveries. Please see page 27

Can my child have breakfast and/or dinner?

Pupils arriving early for morning clubs or staying late for events/ concerts can book in for Boarders' Breakfast and Dinner. These meals will be charged to the School account.

Meals need to be booked in advance by emailing enquiries@truroschool.com

Are snacks available?

The Café is open to all pupils before

school and pupils can either visit the Tuck Shop or the Café during break time - a Year Group rota operates.

Year 7s are provided snacks during morning break (fruit on Mon, Wed, Fri and mini muffin/healthy flapjack Tue and Thu).

Children can bring their own snacks in, but please know we are a Nut Free School. There is a vending machine in the SBA.

Is the School a cashless school?

Truro School is predominantly a cashless site but we do accept cash payments in the tuck shop and café.

Card payments will continue to be the preferred payment method, but this change is intended to make the facilities more accessible for pupils and families.

The café serves delicious homemade treats, as well as hot and cold drinks, and is open to pupils, parents and Sixth Form students throughout the week. Opening times are available to view in the Cafe.

METHODIST SCHOOLS

What is a MIST School?

MIST stands for Methodist Independent Schools Trust. Methodist Schools seek to reflect a Methodist ethos and contribute to diversity in education. Methodist Schools seek to 'do all the good we can for all the people we can'.

MIST schools are locally run whilst receiving support, advice and investment centrally. Schools within MIST vary in size and include Woodhouse Grove School, Queen's College Taunton, Kent College, Culford School and Farringtons School, to name a few.

Truro School's values sit perfectly within the wider context of MIST, along with our overriding mission to 'do all the good' and provide 'high-quality, rounded and caring education'.

Do pupils have to go to Chapel? How often?

All pupils attend Chapel once a week. Please see page 18

How do pupils contribute to Charity Days? How do I know when Charity Days are?

Charity Days are listed on the School Calendar. In the run up to a Charity Day, the Charity Committee will present in Assemblies to explain why they have chosen their charity. In support of the charity, pupils can wear their home clothes during a Charity Day in exchange for a small donation of £2. Donations are taken via the school bill. These are optional and can be removed by emailing finance@truroschool.com.

In addition, each Form Group is allocated a Charity Week, where each group focuses on efforts to support a particular charity. These are a result of great team work and creativity ranging from cake bakes to beach cleans and musical performances. Please do encourage and support the pupils with these initiatives.

SETTLING IN

What activities are there to help new pupils settle?

For those starting at the beginning of the academic year, we hold Taster Days prior to the start of term, along with an Induction Day the day before term starts. These are available to all new pupils and a great opportunity to tour the school, meet your teachers, make new friends and generally get to know the school.

For pupils arriving at other times, we are pleased to arrange individual Taster Days where pupils are given a 'buddy' for the day. These Taster Days take place after the entrance exam has taken place and an offer has been made.

We are aware that some pupils need more support than others and through our strong pastoral network, we are committed to helping all pupils (and their parents) to settle at the beginning of their time with us.

Will my child get lost?

We appreciate starting Senior School can be daunting, but we endeavour to make sure each child feels settled at the start of their time with us.

All children will receive a familiarisation tour of the School, along with a map of the classrooms (see page 62). Each department is clearly marked and there are additional campus maps throughout the school.

If any child is struggling to find their way around, please email their Form Tutor who will be happy to arrange some additional guidance.

What involvement will I have as a parent?

Throughout their journey at School, we aim to encourage and support children to become independent thinkers and learners, from being responsible for their own homework to sharing notices during Form Time.

Part of the independence comes from a balance of pastoral support and parent involvement. Regular reporting and parents' evenings (see Page 41) will keep you updated on your child's progress.

Parents can also use the Parent Portal to view homework, commendations, timetables and attendance. If you have any additional concerns, Form Tutors and Heads of Year are available throughout term time via email.

Parents will also be invited to attend School events throughout the year, including sport fixtures, music and drama events, poetry readings and festivals, creating many opportunities to be involved in your child's education. In addition, the Friends of Truro School (FTS) organise a range of events and meet-ups throughout the year - providing further opportunities to meet other parents.

How do we access the Parent Portal?

You will receive an email shortly after starting at Truro School which will include a link to start the process. The email will also include a 'how to use' guide.

How do I let the school know about dietary requirements?

This is collected through the admissions process. Should your child develop an allergy or other dietary need whilst here please email enquiries@truroschool.com.

When does my child get their timetable?

A paper copy of the timetable will be given out on the first day of school. A digital copy is available to view on both the parent and pupil portal.

SPORT AND CO-CURRICULAR

How many hours of sport do pupils get per week?

See page 34

How do we book LAMDA, Music or Dance lessons?

You will be sent information and a booking form prior to starting. Please see page 31

Where do I look for co-curricular clubs and activities?

The clubs and activities list will be shared on the Friday Bulletin for the first few weeks of each term.

They can also be viewed on the website > https://www.truroschool.com/senior-school/co-curricular/this-terms-schedule/

Pupils of all abilities are welcome at every club and there's no need to book unless stated otherwise. Please see page 29

COMMUNICATION

Who will be the parental point of contact once a child starts?

The Form Tutor is the first point of contact (please see page 6 and page 40).

Where can I find out about school policies?

Please visit > https://www.truroschool.com/parents/policies/.

Who do I contact if my child is absent or late?

Please email absence@truroschool.com or call the pupil absence hotline on 01872 246118. If your child arrives late they will need to sign in at the Front Office on arrival.

When are the fees due?

Fees are invoiced termly and are due by the first day of each term. Please see page 65.



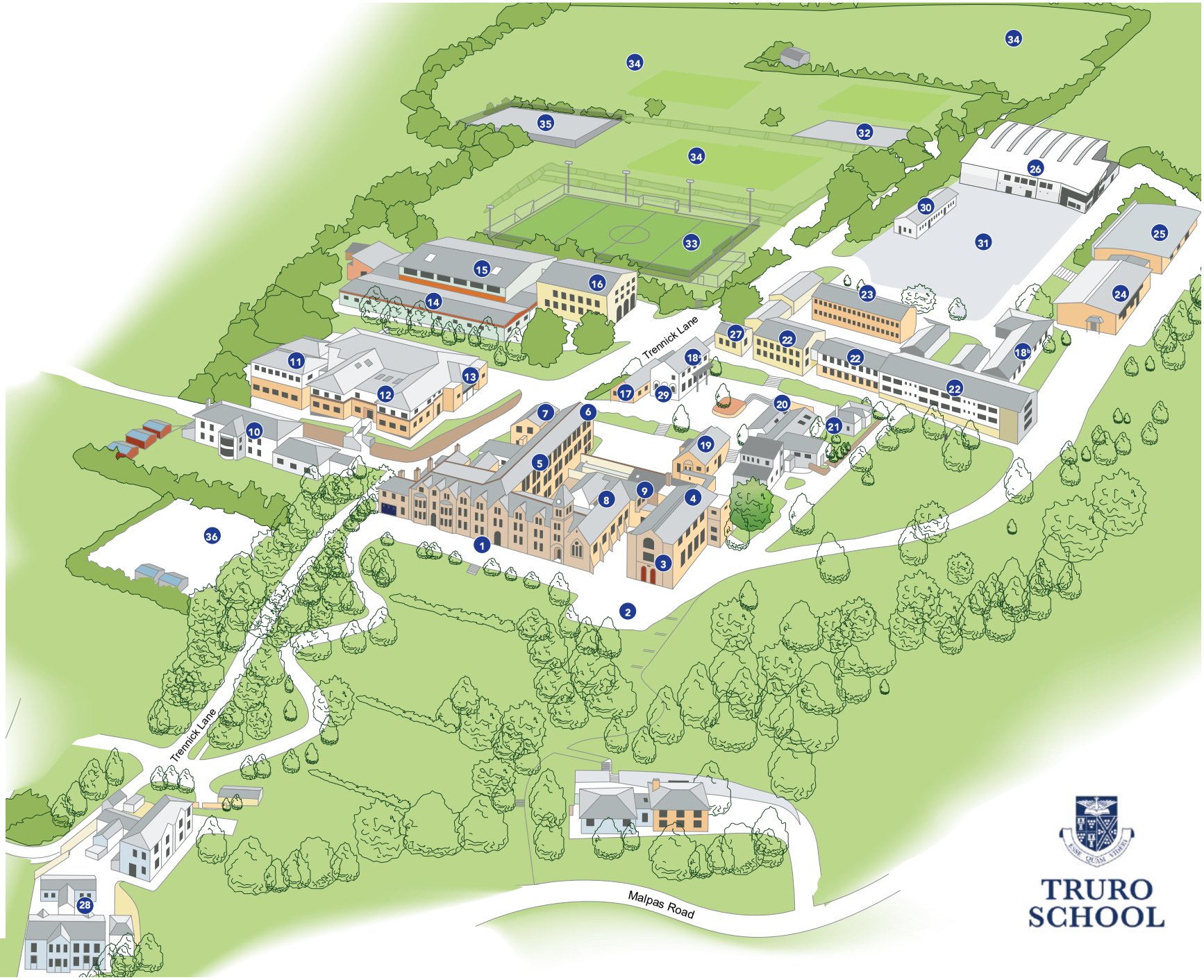
TRURO SCHOOL

Classroom Map


31 ↓30 ↑38
English Geography
↓29 32 ↑37
33 ↑36
5
6
Staff Room
34 ↑35
8
7
9 ↑45
10 ↑44
Chemistry Physics
Graham Smith
11 ↑14
12 ↑13
Trevail House
Pastoral Pod
Sixth Form Centre
↑The Heseltine Gallery Chapel
C0
Finance and HR
Sixth Form Hub
C2
C1
Deputy Heads' Offices
Upper Quad
Lower Quad
↑Library Heath Hall
Maths
18 ↑20
17 ↑19
Reception
EQV
↑87 84
↑86 85
↑ Medical Centre
↓ Learning Support
Dining Hall
Head's Office
Year 11 Common Room
Kitchen
Trennick Lane
The Ode
M001-007
↑ M101-109
↑↑ M201-210
Music School
DT Computer Room
↑Lilly Room
50 ↑52
Burrell Theatre
History & Drama
Epworth House
Estate Office
Epworth Court
MiniBus Stop
51 ↑53
Assembly Hall
DT1
DT2
DT3
DT4
Design & Technology
Tech Area ↑55
Office ↑67
60 ↑64
63
Modern Languages
A4
A2
A3
Ceramics
62 ↑66
61 ↑65
A1
Art
Wilkes Building
KEY
Male & Female Toilets
Upstairs Classrooms
Building Entrances
Fire Assembly Point
Site map not to scale
Footpath to The Railings

key

1 School Reception
2 Head's Visitor Parking
3 Chapel
4 Heseltine Gallery & Studio
5 Trennick Boarding House
6 Medical Centre
7 Learning Support Centre
8 Library
9 IT Department
10 Epworth House
11 Modern Foreign Languages
12 Burrell Classrooms
– History
– Drama
13 Burrell Theatre
14 Art and Design & Technology
15 Assembly Hall
16 The Ode (Music)
17 Year 11 Common Room
18 Maths
19 Sixth Form Hub
20 Sixth Form Centre
21 Trevail House (Pastoral Hub)
22 Graham Smith Block
– Physics
– Chemistry
– Geography
– Geology
– English
23 Biology
24 Fencing Salle
25 Swimming Pool
26 Sir Ben Ainslie Sports Centre
– Business Studies
– Economics
– Physical Education
27 Religious Studies
28 Malvern Boarding House
29 Outdoor Education
30 Cookery School and Cafe
31 Parking
32 Overflow Parking
33 Astro
34 Sports Pitches
35 Netball/Tennis Courts
36 Minibus



TRURO SCHOOL

Further Information

Fees

Please note that fees are payable in advance by Direct Debit (for parents with UK bank accounts) and by bank transfer (other parents overseas) and should be paid by the first day of term. Any additional charges, including exam fees, will be added to the termly invoice.

Fees and charges can be found here https://www.truroschool.com/admissions/fees/

Please note that you are required to give a full term's notice of the withdrawal of a pupil or change of status (e.g. Boarding to day).

If you have a query about any fee statement, please contact the Finance Office on 01872 246015 or salesledger@truroschool.com

Pupils' Possessions and Pocket Money

Many pupils bring valuable items with them, such as iPods and cameras, so parents are advised to take out small claims insurance to cover accidental damage or loss as these are not covered under the school insurance.

Please make sure all such items are clearly named - individuals are responsible for their care and maintenance. We cannot over-emphasise the importance of having items of clothing and all possessions clearly named. Valuable items such as musical instruments should be marked indelibly.

Mobile phones need to have a security code and should be marked with the pupil's name.

Complaints Procedure

Truro School has long prided itself on the quality of the teaching and pastoral care provided to its pupils. However, if parents do have a complaint, they can expect it to be treated by the school with care and in accordance with this procedure.

Truro School makes its complaints procedure available to all parents of pupils and of prospective pupils on the school's website and Truro School will ensure that parents of pupils and of prospective pupils who request it are provided with a copy.

https://www.truroschool.com/parents/policies/

Policies

All school policies are available on our website at: https://www.truroschool.com/parents/policies/ or alternatively copies can be obtained by contacting the school office at enquiries@truroschool.com



Truro School, Trennick Hill, Truro, Cornwall TR1 1TH

truroschool.com | **01872 272 763**