



# School Rules

---

A copy of this document is published in the following area:  
The school website

Reviewed: September 2020  
Date for review: September 2021  
Reviewed by : Emma Ellison

The happy functioning of the school will be achieved if pupils observe the following school rules. Every member of the Truro School Community should treat others as they would like to be treated and work to uphold the Truro School Student Charter.

School Rules apply to pupils while at school, when travelling to and from school, when representing the school at any event, and to boarding pupils when off campus out of normal school hours. School Rules apply when on school trips. The School will take very seriously poor behaviour outside school which brings the School into disrepute or which may adversely affect the School Community.

The school rules should be read with the Truro School Covid Safe Information sheet

## **Serious Offences which may result in an exclusion**

The following list of offences are examples of behaviour which may result in an exclusion. These examples are not exhaustive and the Head may decide to exclude a pupil for a lesser offence where there has been previous misbehaviour.

1. Possession or use of a prohibited item (see below)
2. Physical Assault
3. Misconduct of a sexual nature
4. Bullying, including all forms of cyberbullying
5. Stealing or theft
6. Vandalism and wilful damage or misuse of the School's or other people's property
7. Leaving the site or breaking bounds without permission.
8. Any breach of the ICT Truro School Acceptable Use Policy
9. Rudeness, foul language and deliberately malicious behaviour

## **Prohibited items**

Pupils are forbidden to bring into school or take on a school trip any article that the member of staff reasonably suspects is likely to be used to cause injury (emotional or physical) to any member of the school community, or damage to property. These items include (but are not limited to) alcohol, illegal drugs, tobacco, vaping products, weapons, fireworks, pornographic images (including those stored digitally) or stolen items

## **Health & Safety**

1. Pupils must know all the regulations concerning fire evacuation and other emergencies, following instructions given by any member of staff during an emergency
2. Pupils may not enter a sports facility, science lab or DT workroom unless permitted by a teacher.
3. Listen carefully to all instructions given by teachers and follow them.

4. All accidents must be reported to a member of staff at once, and in particular any immediate hazards they see [spillages, broken glass, damaged furniture, leaks, expended fire extinguishers etc].
5. Pupils may ride as passengers in cars driven by their parents, parents of other pupils or members of staff. However, all car travel with student drivers must be authorised by parents and the school.
6. No pupil is allowed to have patent medicines in his or her possession. Any special medicines are to be handed in to the Medical Centre.
7. For health and safety reasons pupils must not walk around the campus wearing headphones; this also applies to walking to and from school.

### **Appearance**

- Observe the school policy on uniform and wear your uniform smartly.
- Treat your environment with respect and ensure that all litter is deposited in bins especially food waste and used tissues.

### **Games Rules**

1. Pupils are not allowed to participate in any sport unless they are properly dressed, according to the School Uniform list.
2. When selected for a School Team, pupils are expected to attend practices and matches.

### **School Campus**

1. All pupils should move around the school site with respect for others, keeping to the left
2. The following are out of bounds:
  - Trennick Lane beyond the entrance to the SBA car park.
  - The Fields beyond the 2<sup>nd</sup> team terrace
  - The 1<sup>st</sup>team terrace in the Autumn and Spring Terms.
  - The woods around Poltisco and Pentreve and the bottom terrace, and the area above the old quarry cliff below the Graham Smith block.
  - Any construction area.
3. All pupils must use the side path in front of the School from Pentreve to the Terrace and not Trennick Lane.
4. No day pupil may enter the boarding houses at any time unless permitted to do so by a member of the boarding staff
5. Going off-site – 1<sup>st</sup> to 5<sup>th</sup> Year:
  - Pupils in the 1<sup>st</sup> to 5<sup>th</sup> Years are not allowed to leave the campus during school hours. This includes break and lunch times. The only exceptions are those authorised (by letter or phone call from parents to Form Tutor) for medical appointments. In such cases pupils must always sign out at the School Office, signing back in when they return. For some Wednesday Afternoon Activities that take place offsite, pupils also sign out at the School Office before making their own way to their destination.
  - Pupils taking a school minibus home after school must remain on the school campus until their departure.

### **Routine and Miscellaneous Rules**

1. During the school day no pupil, either day or boarding, may enter a public house nor have alcohol in his or her possession. The School is committed to upholding the laws

regarding the consumption of alcohol by people under the age of 18. Boarders may not have alcohol in their possession at any time.

2. No buying or selling is allowed between pupils without the permission of the House Staff or Form Teacher concerned. The School will accept no responsibility for money borrowed or lent.
3. Pupils are urged not to bring valuable items into school, or anything but small amounts of cash. The School will accept no responsibility for personal belongings.
4. All breakages and damage to School property must be reported to the appropriate member of staff.
5. No ball games are allowed in any classroom or corridor or near buildings.
6. Public displays of affection are inappropriate on the school premises, whilst in school uniform or otherwise under the school's jurisdiction.
7. Members of the School may not communicate with any representative of the news media about any school matter without first consulting the Head.

### **Mobile Phones and Electronic Devices**

1. Mobile phones and devices should be switched off (not on silent mode) and kept out of view in lessons and assemblies to avoid causing disturbance. In some lessons and other areas of the school there may be occasions when staff may give permission for phones to be used for educational purposes. Unless this permission has been given, assume phones must not be used between the hours of 8.45am and 3.45pm on the school premises.
2. Sixth Form students are given special permission to use their mobile phones during the day in the Sixth Form Café, in the Sixth Form Centre and in their vicinity; they should not be using them at other locations around the school campus unless permission has been given by a member of staff.

Also see Use of Images Policy and On-line Safety Policy