



# Pupil Code of Conduct

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The school website

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Created by: Emma Ellison

The happy functioning of the school will be achieved if pupils observe the following code of conduct.

## **Ethos**

- Pupils are taught, encouraged and expected to develop and maintain a strong personal integrity that is truthful, generous, courteous and considerate of the needs and feelings of others.
- They are expected to have a positive and purposeful attitude to their studies and school lives, and to their relationships with staff and other pupils.
- As a general rule, staff and pupils alike should treat each other as they would wish to be treated.

## **Observe common courtesies**

- Move around the school with dignity and respect for others.
- Greet members of staff or visitors politely.
- Open doors for adults and let them go through first.
- Take your hands out of your pockets when speaking to members of staff or other adults.
- Do not use offensive language, even if there is no teacher present.
- Behave in a caring manner, especially to those younger than yourself.

## **Allow teachers to teach and pupils to learn**

- Arrive on time for lessons, assemblies, meetings etc. with the correct books and equipment.
- Line up quietly outside a classroom if the classroom is being used.
- If a classroom is empty, enter, get books out and wait quietly for the lesson to begin.
- Only enter science laboratories, D&T workshops or the Sports facilities if a member of staff is present.
- Listen carefully to what is being said, by either your teacher or other pupils; never shout out in class.
- If you wish to say something in class raise your hand and the teacher will ask for your contribution at an appropriate time.
- The end of the lesson will be determined by your teacher and you should leave the classroom in an orderly manner and in the condition you would wish to find it.
- Do not bring items to school that are likely to cause distraction.

### **School safety**

- Do not run in the corridors.
- Wait patiently in queues.
- Games that run the risk of physical contact between different year groups are strictly forbidden. Very physical games involving tackling, scrumming and other rough contact are not allowed in any group, unless supervised by staff.
- Report suspicious individuals seen on the school site to any member of staff. Do not approach them. Visitors and contractors working in school should be clearly identifiable with a visitor's badge.

### **Appearance**

- Observe the school policy on uniform and wear your uniform smartly.
- Treat your environment with respect and ensure that all litter is deposited in bins.

### **Academic excellence and honesty**

- Record all homework (prep) in your Pupil Planner.
- Complete all work on time and to a high standard; if a problem meeting a deadline is anticipated, the issue should be discussed with the teacher before the work is due.
- Avoid copying or any other form of plagiarism as it subverts the assessment process, is a breach of academic integrity and undermines the standards and reputation of the school.

### **Travelling to and from school and when in town**

While travelling in public places pay particular attention to your conduct and appearance and to the need to show courtesy and consideration to members of the public. Behaviour that may offend or intimidate members of the public or damage the reputation of the School is regarded as a serious breach of discipline