** Malvern House – Christmas and New Year travel plans**

**The last day of this term is Friday 16th December. If you require, the Heathrow Shuttle leaving at 8am on Saturday 17th December, please state this in your email**. **Returning boarders should return on Wednesday 4th January between 2 and 9pm.** Please complete the form below and return this form by email to [erh@truroschool.com](mailto:erh@truroschool.com) by **Wednesday 14th December 2016**.

|  |  |  |  |
| --- | --- | --- | --- |
| **Outbound (travel from school)** | | **Inbound (travel to school)** | |
| Date of departure from school |  | Date of arrival at school |  |
| Time of departure from school |  | Time of arrival at school |  |
| Method of transport from school to airport |  | Method of transport from airport to school |  |
| Flight number 1 |  | Flight number 1 |  |
| Airline |  | Airline |  |
| Flight destination |  | Flight destination |  |
| Flight departure time |  | Flight departure time |  |
| Flight arrival time |  | Flight arrival time |  |
| Flight number 2\* |  | Flight number 2\* |  |
| Airline |  | Airline |  |
| Flight destination |  | Flight destination |  |
| Flight departure time |  | Flight departure time |  |
| Flight arrival time |  | Flight arrival time |  |
| Details of any overnight stops en route |  | Details of any overnight stops en route |  |
| Address for the holiday, including contact name and telephone number if other than home |  | | |

\* if your daughter is taking two connecting flights, please enter the details for each separately